

**AOSA National Board of Trustees Meeting
Cincinnati, OH
November 7, 2018**



Mission Statement

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

Objectives:

- To demonstrate the value of Orff Schulwerk and to promote its widespread use.
- To support the professional development of our members, and
- To inspire and advocate for the creative potential of all learners.

CALL TO ORDER

President English called the regular meeting of the NBT of the American Orff-Schulwerk Association (AOSA) to order at 7:27 a.m. on November 7, 2018, at the Hyatt Regency in Cincinnati, Ohio.

WELCOME AND INTRODUCTIONS

Present at the meeting were:

Executive Committee:

Tiffany English – President

Lisa Hewitt – Vice President

Karen Petty – Recording Secretary

Judith Thompson-Barthwell – Treasurer

Regional Representatives:

Jean Fox and Aaron Hansen, Region I

Desiree Coulson and Malia Walter, Region II

Shelly Smith and Beth Nelson, Region III

Laura Petersen and Mandy Gunter, Region IV

Katie Traxler and Nick Wild, Region V

Kathy Hummel and Josh Southard, Region VI

Industry Representatives:

Michelle Brady, Sam Marchuk and Erica Poppe (on site but not in meetings - setting up in Market Place)

AOSA Executive Director:

Carrie Barnette

Staff Support:

Anna Pack – Associate Director

Debbie Peck – Chapter Assistant

Brian Burnett – National Conference Director

Karen Benson and Chris Judah-Lauder – 2017 National Conference Chairpersons

Sarah Fairfield and Al Heary – 2018 National Conference Chairpersons

Rhonda Greeson and Linda Honn– 2019 National Conference Chairpersons (via Skype only)

READING OF THE ETHICS STATEMENT

President English read the following statement of meeting conduct ethics:

“All AOSA National Board of Trustees meetings, as well as committee reports and recommendations, are open to review by all members of AOSA. We trust the judgment and the conduct of Board members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. The American Orff-Schulwerk Association strongly encourages members to be positive and discreet when discussing our organization, specific courses and/or teachers, and the Orff movement. The very nature of the Orff Schulwerk philosophy embodies a broad spectrum of expressions, exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate both our differences and our similarities.”

SETTING THE AGENDA

Motion #2019-07:

Jean Fox moved “that the consent agenda be accepted.” Malia Walter seconded the motion. (motion carried)

MINUTES OF THE SEPTEMBER 2018 MEETING

The minutes of the September 2018 meeting of the AOSA National Board of Trustees held at the Downtown Hyatt, Cincinnati, Ohio were approved by consent agenda.

PRESIDENT AND EXECUTIVE COMMITTEE'S REPORT

Tiffany English

Activity Since September 2018

Meetings/Staff/Personnel

- Conducted bi-weekly Skype meetings
- Edited and approved AOSA publications & communication documents
- Reviewed committee reports before NBT meeting, looking for overlap of topics/responsibilities, lack of progress, concerns, etc.
- NBT minutes
 - Reviewed September 2018 minutes & shared with NBT for approval at the November meeting

Conference

- 2018: Cincinnati, OH
 - Assigned hospitality “buddies” for VIPs
 - Finalized Memory Hour
 - Finalized Welcome Ceremony script including DSA and Honorary Member presentations
 - Finalized “Where Imaginations Fly” - plenary session honoring DSA recipients
 - Finalized presentation plans with Dr. Nicole Robinson of Cultural Connections by Design for the NBT
 - Finalized abridged NBT meeting schedule
 - Approved Sign Up Genius for Banquet seating
 - Discussed and resolved some logistical issues with the convention center
- 2019: Salt Lake City, UT
 - Discussed subcommittee presenter suggestions for CTED, IS, Introduction to Level II, MOM, etc.
 - Discussed plans for the President’s Panel
- 2020: Kansas City, MO
 - Nothing to report

Committees

- Committee Chair Skype was held 3 weeks prior to conference, led by President Tiffany English
- Curriculum and Instruction
 - Approved updated Guidelines and Rubrics for the AOSA Apprenticeship Program
 - Approved CTED presenters for 2019 and 2020
 - Worked with CI and CTED to develop conference double session schedule for future conferences
 - Continued to work with CI regarding the development of the teacher educator approval documents
 - Approved updates to Course Handbook
 - Approved letter to course directors

- Communications
 - Continued to work with Proclaim in developing the AOSA app and website developments
- Finance
 - Launched the Facebook 50 for 50 Campaign
- Financial Assistance Committee
 - Worked with FAC and Diversity Committee to finalize description and logistics for the new AOSA Diversity Outreach Scholarship
- Leadership Development and Nominations
 - Approved candidate information for posting on the AOSA website
- Membership
 - Worked with the Diversity Subcommittee and FAC to finalize details for the new AOSA's Diversity Outreach Scholarship
- Region Reps
 - Approved plans for Advisory I and II
 - Directed RR to revisit procedures and requirements for the Chapter Grant Program
- Professional Development and Research
 - Worked with PDR to finalize plans for next PLN

Marketing/Website

- Continued to work with Proclaim regarding app and website development

President:

- 2018 Cincinnati Conference
 - Proofread and approved Conference Book
 - Confirmed all panelists for the President's Panel
 - Communicated with international guests
 - Assisted with logistics for the "Where Imaginations Fly" DSA session
 - Worked with 2018 DSA recipients to prepare for award presentations
 - Communicated details for NAAC and IOSFS meetings
 - Wrote AOSA report for the NAAC meeting
 - Finalized Welcome Ceremony script
- Communicated outcomes of the September NBT meeting with the Past Presidents
- Worked with committees as needed

At this Meeting

- Conference details

Future Issues

- Usage of google platform for AOSA business
- Review Committee summaries from the November NBT meeting and determine next steps
- Search for future NCD
- Executive Retreat

- Online auction
- Unified Membership
- Cultivate relationship with The International Orff-Schulwerk Forum Salzburg and sister organizations in the United States
- Create chapter leadership templates to help recruit leaders & be more efficient

NAAC Subcommittee

Joan Stansbury, Past-President AOSA, chair

Activity Since September 2018

- Nothing to report

Alliance for Active Music Making (AAMM) – Standing Joint Committee

Julie Scott, Past-President AOSA, chair

Activity Since September 2018

Nothing to report

At This Meeting

- Symposium, Preparing the Next Generation of Music Teachers: Taking a Deeper Look at Teaching and Learning in General Music Education

Future Issues

- AOSA continues to attract higher education faculty as well as others who participate in preparation, i.e., workshop faculty, music supervisors, and cooperating teachers. The AAMM subcommittee welcomes the opportunity to continue to assist in providing current, content-specific sessions for this energetic and influential constituency.
- Having improved attendance at national conferences, we wonder if higher education methods faculty are reaching out to local chapters and collaborating with them regarding workshops, teacher education courses, and the like.
- We are making strides to broaden our committee to include new leadership and new voices
- We intend to approach our allied associations about establishing AAMM committees, using this subcommittee as a model.

COMMITTEE REPORTS and MEETING SUMMARIES

CURRICULUM AND INSTRUCTION COMMITTEE (CI)

Beth Nelson and Shelly Smith

Activity since September 2018

- Apprenticeship Program (AARP/TEAP)
 - Worked with TEAP teams to update rubrics to increase consistency
 - Updated timelines for TEAPS for the coming year
 - Passed 2 Basic, 1 Movement, and 1 Recorder apprentice on the condition of their successful completion of scope and sequence documents
- Course/Instructor Approval
 - Discussion continues on how to simplify approval forms for experienced teachers (8+ years)
 - Updating current scope and sequence documents for others
- CI
 - Held Skype meetings on 9/30 and 10/28
 - Made plans for the Information Fair at conference
- CTED
 - Submitted materials for the Cincinnati Conference
 - Clinicians appointed for 2019
 - Clinicians contacted for 2020
 - Communicated with NCCs and NCD
 - Made suggestions for the Round Table including PDD opening the session
- CORS
 - No report submitted as of 10/27

At this meeting

- Apprenticeship Program
 - Review timelines, schedules and deadlines for application
 - PDD will send letters indicating moving forward or not at this time.
 - Letters will be written by chairs of TEAP teams including feedback for applicants
 - Letter will be signed by PDD, TEAP Chair and CI co-chairs
 - PDD will include a request for course placement in the first moving forward letter
- Course Approval/Instructor Approval Process
 - Review Sample letter of participation
 - Google Form for course application in progress
 - Update on progress of Teacher Educator contracts
- Curriculum and Instruction
 - Review Session Host Assignments for standing committees:
 - CI-CTED Basic Two FR 8 am: Shelly Smith/Beth Nelson (Rick)
 - CI-CTED Basic Two FR 9:45 am: Beth Nelson/Nick Wild (James)
 - CI-CTED Movement FR 12:30 pm: Judy Thompson-Barthwell/ Jean Fox

- CI-CTED Movement FR 3:45 pm: Shelly Smith/ Judy Thompson-Barthwell
 - CI-TE Roundtable ST 8 am: Karen Benson
 - Discuss long and short form of scope and sequence
- CTED
 - Presenters for 2019:
 - Paul Hallstead - Recorder Double Session
 - Meg Tietz and Betsy Kipperman Siebring - Level I Double Session
 - Presenters for 2020:
 - Judy Thompson-Barthwell - Movement Double Session
 - Paul Cribari - Level II/III
 - Roundtable for 2019
 - Discuss format for Round Table that includes diversity training

Future issues

- Paper vs. Electronic copy of course evaluation - consider having courses fill out paper copies of evaluations for immediate feedback and the course director submitting numbers for approval.
- Exception for courses that fall on the July 4th holiday
- 5th Member of CORS
- Consider sharing What's Next? document.
 - Awareness of process comes from course director AND teacher educators
 - Enforcement of curriculum standards

Apprentice Application Review Panel (AARP) Subcommittee Report Michael Chandler

Activity since September 2017

- The committee received and evaluated eleven applications for the Level One Apprenticeship process.

The committee met via Skype Saturday evening, September 23 to discuss each application after completing and submitting individual scores and comments. Three applicants from among the eleven were selected to move forward to the next step of the application process: Ardith Collins, Manju Durairaj, and Dan Gullick. They have been notified that they are continuing the process by preparing to meet with the TEAP committee at the annual AOSA Professional Development Conference in Fort Worth Texas.

In the meantime, the committee is continuing the ongoing process of updating both the application materials and the application process itself. The evaluation rubrics are currently

being edited in order to capture more of the nuance of each applicant's qualifications for apprenticing.

Two applicants who were not selected to continue in the process during the current application cycle shared concerns with the committee about the evaluation process. Those concerns included the validity of the current evaluation rubrics to fairly evaluate applicants' materials and a possible committee bias for particular traditions of Orff Schulwerk. The committee takes these concerns seriously, and they will be discussed at the annual national conference in Fort Worth.

Future issues

- Continued development and implementation of a multi-level process for apprentice applicants that would include an initial online submission of the written application, recommendation/reference letters, and compositions. Applicants selected during this stage would then continue to the stage during which they would submit teaching videos for evaluation.
- Further development of the evaluation rubrics with the possibility of a category to evaluate teacher behaviors like the amount of "teacher talk," "artistry," etc.
- Application information online should be updated to reflect the electronic submission of application materials so that paper copies and hard discs aren't submitted next year

Continuing Teacher Education Development (CTED) Subcommittee Report

Andrew Ellingsen

Activity since September 2018

- Communicated with Executive Committee and CI Chairs regarding the future model of CTED sessions at conference. CTED Subcommittee is excited to continue offering double sessions for recorder and movement teachers, and we are pleased with the solution that the Executive Committee was able to find.
- Invited Betsy Kipperman Sebring and Meg Tietz to present the Level I CTED sessions at the 2019 conference. Both have accepted.
- Invited Paul Hallsted to present the Recorder CTED sessions at the 2019 conference. He has also accepted.

Curriculum Oversight and Review (CORS) Subcommittee Report

Karen Benson

Activity since September 2018

- No Report Submitted as of 10/22/18

Basic Teacher Education Assessment Panel (BTEAP) Subcommittee

Jay Broeker

Activity since September 2018

- Edited revision of BTEAP applicant rubric and submitted to CI committee.
- Received notification of revised BTEAP application process from ED.

At This Meeting

- Review procedures and prepare to receive 2019 BTEAP applicants.
- Make additional edits and calibrate new rubric as needed.

Future Issues

- Evaluating and providing feedback regarding the newly revised Apprentice Application process and timeline.

Movement Teacher Education Assessment Panel (MTEAP) Subcommittee

Connie Van Engen

Activity since September 2018

- Reviewed the assessment rubric for documents for Movement Apprentice Applicants.

At This Meeting

- Preparation for reviewing upcoming applications for potential movement teacher applicants.

Future Issues

- Letters of recommendation receive 1 point if they are submitted on time. The content of the letters is not part of the scoring rubric.

Recorder Teacher Education Assessment Panel (RTEAP) Subcommittee

Marie Blaney

Activity since September 2018

- Communication through email to CI liaison, Shelly Smith.
- Set up working dinner for November 7, 2018

At This Meeting

- Set up timeline so all tasks with applications can be completed by deadline and sent to CI liaison.

- Discuss any concerns of committee members.
- Create plan of action for issues discovered.

Future Issues

- Review how well the new rubrics work with the applications received.

(Curriculum & Instruction Committee report and summary on file)

COMMUNICATIONS COMMITTEE (COM)

Kathy Hummel

Activity Since September 2018

- Met with Subcommittees
- Facilitated collaboration between Advocacy and Social Media regarding social media posting
- Worked with Advocacy on broadening advocacy resources to include Grassroots Advocacy
- Created first issue of Membership Essentials

At this Meeting

- No meeting scheduled due to Cultural Connections by Design presentation given by Dr. Nicole Robinson.

Future Issues

- New website framework
- Other AOSA Communication

The Orff Echo Editorial Board

Linda Hines, Editor-in-Chief

Since last meeting

- Finalized draft submissions portal checklist
- Discussed preservation of unused/unedited submissions
- Finalized details of the Echo Editorial Board 50th anniversary reception in Cincinnati
- Added “meet-up” session to November Echo Editorial Board meeting in November

- Echo suite, Wednesday, November 7, 5:30 p.m.-6:45 p.m. to discuss Writing for AOSA session prep
- Writing for AOSA presentation (Updates in process)
 - Reviewed presentation that Matthew updated and visually enhanced
- Approved Echo Editorial Board applicant package/Done
- Echo Feature Topics (to be updated at November meeting)
- Action items
 - Submissions portal
 - Writing for AOSA presentation

At this meeting

1. Writing for AOSA session review
 - a. Nicola Mason will present the newly formatted session
2. Distribute Writing for AOSA table topics
 - a. Questions?
 - b. *Bring your table topic signup sheets to Friday's WfA session.*
3. Book review signups
 - a. Discuss process.
 - b. *Bring your book review signup sheets and books for review to Friday's WfA session.*
4. WRITING FOR AOSA SESSION
5. Post-Presentation Debrief (*20 minutes*)
 - a. Articles generated, potential author input you can discuss in the upcoming breakout sessions, follow-up
 - b. Presentation stop-start-continue
6. New Echo Editorial Board Members (*10 minutes*)
 - a. Update – terms ending June 30, 2019
 - b. Goal to recruit two new members in March 2019
 - i. Updates on potential candidates
 - ii. Application package with new page 1 checklist and rewritten sample edit will be sent to Anna and Marjie November 16
 - iii. Application process will remain the same:
 1. Rubric will be distributed in February with candidate application packages provided by Anna

- 2. Review and rank candidates prior to March meeting in Salt Lake City
 - iv. Terms are 4 years, 3 months (April 1-June 30 four years later, 1-year sabbatical, then eligible for another 4 years, 3 months)
 - v. On-boarding training
7. Teacher Education Overview (*10 minutes*)
- a. Tabled in August until March meeting (after the new ed board member application review process is complete).
 - b. Items we will consider in March:
 - i. November 10 President’s Panel topic of discussion is “Orff Schulwerk Teacher Education – Past, Present, Future”
 - ii. Based on outcome of President’s Panel discussion:
 - 1. Include writing for *The Orff Echo* in the professional learning network?
 - iii. Proposed implementation steps, including:
 - 1. How will this be coordinated with the new education program director?
 - 2. What OS level might we suggest for inclusion?
 - c. (In March) Prepare proposal to include writing for *The Orff Echo* in professional learning network:
 - i. Develop step-by-step process for accomplishing this
 - ii. Propose milestones (if needed) and date for implementation
 - d. Motion to forward proposal to NBT.
8. Pairs Activity – Revising an unedited homiletic sample (*60 minutes*)
9. Features/Topics Philosophical Discussion
- a. Ideas for feature/topics, articles, and series
 - i. Functional harmony (Richard/Paul Cribari), Paul Cribari, functional harmony, first installment Spring 2019 issue)
 - ii. Improvisation to composition (Christine)
 - iii. Student ownership/independence
 - iv. Sage on the Stage or Guide on the Side
 - v. Others
 - b. What topics on our list support the AOSA Mission?
 - c. Add to proposed feature/topics discussed in March (see Addendum 1: Annual Production Calendar and Addendum 2: Editorial Calendar)
10. Breakout Sessions – Fine-tuning features/topics, articles, series

- a. Choose your co-coordinators
- b. Form teams with your co-coordinators for breakouts
 - i. Starting with the earliest issue, take 45 minutes to develop and organize your issue
 1. Refine and focus the feature/topic
 - a. What is the goal (your intended reader takeaway) of the issue?
 - b. How do you envision the issue unfolding to meet the goal?
 - c. What articles/article subjects will:
 - i. accomplish the issue goal?
 - ii. tie into the Orff Schulwerk approach?
 - iii. further our mission?
 - d. How many articles will your issue need?
 2. Create your contributor wish list: What people in AOSA would be best suited to write each of these articles?
 - a. Who are potential writers you can approach?
 - b. What writers from the Writing for AOSA session can contribute?
 - ii. After 45 minutes, move to your next issue feature/topic and repeat. Each of you will discuss two issues; you will be lead coordinator on at least one issue.

11. Executive Updates: Carrie

- a. Update: Timing for digital versions of *The Orff Echo*
- b. Other?

12. Committee Updates: Communications Committee Chair Kathy Hummel

13. Adjourn

- a. Next meeting – Friday, March 1 through Sunday, March 3, 2019, Salt Lake City

Reverberations Board of Contributing Editors

Marjie Van Gunten

Activity Since September 2018

- 12 issues of Reverberations!

At this Meeting

- Brainstorm authors and topics; philosophical discussion about what resources are appropriate for AOSA (as differentiated from those that may be found on non-Orff sites)

Social Media Subcommittee

Natasha Thurmon and David Row, co-chairs

Activity Since September 2018

- David and Natasha have taken on Echo and Reverberations posts respectively.
- Natasha has reached out to other committee chairs about ways for social media to promote AOSA and the Schulwerk
- Discussed a more clear path for posts outside of Echo, Reverberations, and conference to give committee members more clarity when they create content to post.
- Worked on “Join the Conversation”
 - Guidebook Blurb was written
 - The focus of the session was determined
- Conference Responsibilities were addressed
 - A punch list of posting items was discussed and created
 - Will need approval from Brian, Carrie, and the NCCs
 - SM team will be responsible for gathering and sharing content both during and after conference. A clear path for posts outside of Echo, Reverberations, and conference needs to be refined

At This Meeting

- Finalize plans for “Join the Conversation”
- Discuss the switch from Posterion to Buffer
- Discuss the potential use of Airtable to help organize posting content.
- Committee responsibilities

History Subcommittee Report

Judith Cole, Past-President AOSA chair

Since last meeting

- Continued work on the following projects:
 - Index of Schulwerk-Related Research
 - History of AOSA Chapters
 - Development of a History Package for use in AOSA approved training courses
 - Master list of potential Schulwerk research collections, including description and location

Advocacy Subcommittee

Rosemary Pilonero

Activity Since September 2018

- Social Media Collaboration
 - Continued contact with Natasha Thurmon, Social Media Committee Chair
 - Continued to send at least 2 (or more) posts per month to Social Media
- Facebook Posts
 - Continued to post unofficially on our own the 7th and 21st of each month

At this meeting

- Welcome
 - Meet as a committee in person for the first time!
 - All committee members will be in attendance
- Brainstorm Ideas
 - Each committee member will share a list of advocacy points that we would like to highlight
 - We will create a long-range calendar plan through the end of this school year
 - Consider deadlines for scholarships and grants, relevancy of posts in a timely manner, etc.
- Schedule January Skype meeting

Future Issues

- Continue to explore NAFME Advocacy and Music Education Policy Roundtable
 - Create items for the AOSA website based on our findings with the focus and point of view from the Orff Schulwerk perspective
- Think of new ways we can continue to help our members advocate for themselves and their students
- Are there other advocacy resources out there that we can highlight and/or make our own?
- Continue committee work through the month of December

(Communications Committee report and summary on file)

FINANCE COMMITTEE (FIN)

Judith Thompson-Barthwell

Activity Since September 2018

- Approved Motion #2019-05: The Financial Assistance Committee moves to approve the use of funds from the Gunild Keetman Assistance Fund up to \$1400 in order to fund one Diversity Scholarship annually.

Rationale: This scholarship will address the need for increasing diversity in our national organization in accordance with our core values and diversity statement and definition by providing funding towards conference registration and related expenses for an eligible candidate.

At this Meeting

- No meeting held

Fund Development Subcommittee

Peter Hinch

Activity Since September 2018

- Committee members create \$50 for 50 fund drive post on their Facebook pages
- Leadership (NBT) asked to create \$50 for 50 fund drive post on their Facebook pages 50 days before conference
- Chapters asked to donate to \$50 for 50

Future Issues

- Meet at conference
- Begin discussing online auction
- Continue discussion of donations from members

(Finance Committee report on file)

FINANCIAL ASSISTANCE COMMITTEE (FAC)

Katie Traxler

Activity Since September 2018

- Sent previous year's grant totals to Marjie Van Gunten to be put on the Scholarship and Grant pages of the AOSA website.
- Communicated with Diversity Subcommittee in preparation for finalizing our new AOSA Diversity Outreach Scholarship.
- In the process of finalizing verbiage for publicizing our new AOSA Diversity Outreach Scholarship and creating the new application additions with Anna.

- In the process of creating a social media post and email for Karen to publicize the change to the one-year requirement of AOSA membership waived for Level 1 students for scholarship and grant applications.
- Reviewed aspects of the Thank You note portion of the FAC Job Description and made notes to change this for the future.
- Included information and reminders about scholarships and grants in the last two CLEs.
- Organized and updated materials in the FAC folder in BOX for future Chairpersons.

At this Meeting (*Committee did not meet in Cincinnati due to Cultural Connections by Design presentation given by Dr. Nicole Robinson. We will have a meeting in January, 2019 via Skype.*)

- Review guidelines for each scholarship/grant.
- Rework the Scholarships and Grants Evaluation Form and create a more efficient approach to selecting applications prior to the March meeting. Include a ranking system.
- Continue discussion on AOSA Diversity Outreach Scholarship and how we can use this scholarship money to grow the diversity in our local chapters and AOSA, in addition to growing diverse leadership in the future.
- Apprenticeship Stipend- do we want to include this on our website somewhere in the same way we show record of the other scholarships and grants we offer?
- Come up with a schedule for communications for personal thank-you's on FB for the year and begin assigning people to solicit winners to post

Future Issues

- Revisit International Outreach Grant application and evaluation process.
- Review of instruments and documents associated with the Cleveland Foundation Accounts.
- Revisit idea of searching out local school districts 2-3 years in advance in order participate in national conferences. NCD, Executive Director, NCCs, and LCCs would need to be involved in these discussions.

(Financial Assistance report and summary on file)

LEADERSHIP DEVELOPMENT/NOMINATION COMMITTEE (LDN)

Desiree Coulson

Activity since September 2018

- Contacted potential candidates who were not selected to move on in the election process.
- Contacted slated candidates for the January 2019 election for: Treasurer, Vice President, Region III Representative, Region IV Representative, Region V Representative, Region VI Representative.

- Created and sent candidate profiles for final slate of candidates to Marjie Van Gunten for placement on the webpage.
- Discussed Region Representatives will solicit nominations from chapter presidents during Advisory I sessions.
- Prepared for the “Get Involved Fair” by creating and printing posters and handouts.

At this Meeting

The Leadership Development and Nominations Committee did not meet due to attending the Cultural Connections by Design presentation given by Dr. Nicole Robinson.

Future Issues

- Other ways to recruit diverse leaders.

(Leadership Development/Nomination Committee report and summary on file)

MEMBER RELATIONS COMMITTEE (MEM)

Lisa Hewitt

Activity Since September 2018

- Worked with the Diversity Subcommittee for input on the description and purpose of the new AOSA Diversity Outreach Scholarship
- Contacted select speakers to represent those being remembered at Memory Hour
- Contacted known family members of those being remembered at Memory Hour
- Discussed organization of Memory Hour
- Discussed next steps to increasing national membership
- Prepared surveys for editing to go out after conference to target groups
- Prepared bios and pictures for display on the Memory Board for conference

At this Meeting (abbreviated meeting time due to presentation Cultural Connections by Design with Dr. Nicole Robinson)

- Setting up the Memory boards for the Marketplace display
- Final preparations for Memory Hour

Future Issues

- Unified Membership - (3-5-year plan)
- Recruiting new members
- Welcoming returning members
- Enriching longtime members

Diversity Subcommittee (DIV)

Lorelei Batislaong

Activity Since September 2018

- AOSA Diversity Scholarship Report
 - Continued work on AOSA Diversity Scholarship procedures and logistics
 - Committee suggestions:
 - Focus on travel and expenses for PD conference
 - Focus on teachers already utilizing the Orff approach and supporting their attendance to conference versus an entry point for teachers unfamiliar with the Orff approach
 - Discussed membership status of applicant and various avenues to include non-AOSA members
 - Discussed description of scholarship and scholarship application information
 - Possible writing initiative via a video or webinar to support applicants new to writing for scholarships and grants
 - Yearly focus – Core Values
 - Determine sessions of different cultures, encourage members of those ethnicities to present at PD conference
 - Continued work on actionable items attached to Core Values
 - Discussed creating measurable goals for AOSA
 - Divided work among the committee members
 - Core Values Discussion connecting to conference
 - Diversity representation in conference sessions
 - Encourage mentorship to raise number of presenters
 - Invite area demonstration group to conference
 - Invite local teachers/groups to present
 - Create a welcoming environment
 - Meet and Greet evening mixer
 - Conference Sessions
 - Attend/welcome clinicians of sessions labeled as URBAN, WORLD MUSIC, INCLUSION
 - Participation in the “Get Involved” fair at conference
 - Informational table at Conference
 - Located at the Marketplace
 - Friday from 2:30 – 3:30 in conjunction with Electronic Research Poster Session
 - Discussed handout specifics
 - Other: T-shirts! We need them.

Future Issues

- Grant and scholarship opportunities

- Articles for Reverberation and the Orff Echo
- Professional Learning Network (PLN) supporting Diversity goals

(Membership Committee report and summary on file)

PROFESSIONAL DEVELOPMENT RESEARCH COMMITTEE (PDR)

Laura Petersen and Josh Southard

Activity since September 2018

- PDR:
 - Confirmed presenters for IS 2019
 - IS 2018 Team will be: Joyce Stephansky, Matt McCoy (recorder), Victoria Redfearn Cave (movement)
 - Confirmed presenter for Introduction to Level II 2019
 - 2019 presenter will be: Cindy Hall
 - Determined conference schedule for PDR members to observe all PDR-related sessions
 - Confirmed three PLN series
 - Series 1 – January/early February 2019
 - Level 1, Now What??
 - Facilitators: Connie Van Engen/Angela Leonhardt
 - Series 2 – Midwinter/early spring 2019
 - Level II – Growing Your Orff Schulwerk Skills
 - Facilitators: OSEP Subcommittee – Steve Calantropio, Lisa Sullivan, Betsy Kipperman Sebring
 - Series 3 – Spring 2019
 - Responsive Classroom/Various Student Populations/Behavior Management Systems
 - Facilitators: Matthew Stensrud (session 1), TBD (session 2), Nicole Chapman (session 3)
 - Created and distributed survey to chapter-run courses in order to inform the forthcoming “Policies and Procedures”
- OSEP:
 - Created a three-session proposal for the 2nd PLN series to focus on Why Take Level II
 - Examined Course Data in regards to attrition rates
- PL III:
 - Paired 27 mentees with 25 mentors

- Invited current mentors to meet at AOSA National Conference in Cincinnati during PL III meeting time to discuss future growth of Digital Mentor Program
- Created a list of possibilities for Meeting of the Minds 2019

At this Meeting

- PDR
 - Conference Assignments – electronically determine schedule for PDR attendance at Subcommittee meetings, Intro to Schulwerk, Intro to Level II
 - Required for all PDR members to attend:
 - Digital Research Posters – Friday, 11/9 2:30-3:30pm
 - Meeting of the Minds – Saturday, 11/10 10:30-11:45am
 - Subcommittee Meetings
 - RIG – Wednesday, 11/7 7:00-8:00pm
 - PL3 – Wednesday, 11/7 8:00-9:30pm
 - Will include a gathering of available digital mentors
 - OSEP – Saturday, 11/10 9:15-10:15am
 - Intro to Schulwerk – Thursday 11/8
 - 8:00-9:15am
 - 9:45-11:00am
 - 12:30-1:45pm
 - Intro to Level II – Thursday, 11/8 9:45-11:00am
 - PLN
 - Series 1 – Level I, Now What??
 - Confirm Dates
 - Series 2 - Level II – Growing Your Orff Schulwerk Skills
 - Determine dates to suggest at OSEP meeting on Saturday
 - Review suggested outline of sessions
 - Series 3 – Responsive Classroom/Various Student Populations/Behavior Management Systems
 - Create Title
 - Brainstorm list of possible facilitators for session 2
 - Decide on timing
 - Course-Run Surveys
 - Discuss responses

Orff Schulwerk Educational Programming Subcommittee Report (OSEP)

Steven Calantropio

Activity since September 2018

- Submitted recommendations for 2019 Introduction to Schulwerk and Introduction to Level II lead teachers.
- Our meeting via Skype on the evening of October 10, 2018 marks this subcommittee's second meeting. Our discussion mainly involved the upcoming PLN webinar including:
 - Solidifying topics for the PLN webinar (focus on Level II) to be presented in the winter of 2019
 - Responsibilities: who will lead which portion of the webinar
 - Possible dates for the webinar
- The subcommittee also set up a next meeting time with possible agenda items
The following is the lineup we discussed:

AOSA MidWinter Seminars
Growing your Orff Schulwerk Skills
3 interactive webinars presented by
Steven Calantropio, Betsy Kipperman Sebring, Lisa Sullivan

Session 1: Why Should I Take Level II (Betsy)

- Why should I take ANY advanced levels of Orff Schulwerk?
- Review of Level I concepts; the links to Level II.
- What books and materials would I need for Level II study?
- Can I handle the modes?
- What about alto recorder?

Session 2: Theoretical Foundations of Level II (Steve)

- Pentatonic to Hexatonic to Diatonic.
- Understanding tonality.
- Enhanced musical styles of Level II
- Understanding the organization of the Orff Schulwerk Volumes
- Historical connections of Elemental music.
- Feeling comfortable with the modes; where do they come from?

Session 3: Practical Work with Level II skills and Concepts (Lisa)

- Implementing the AOSA Curriculum
- A sample lower grade lesson using Level II concepts (hexatonic)
- A sample upper grade lesson using Level II concepts (modal)
- Resources for alto recorder playing and teaching
- Improvising beyond the pentatonic
- Improving your process teaching skills

Throughout the three sessions we will weave the concept of process teaching.

At This Meeting

- We will discuss the development of materials that promote the continuation of level course study through Level III and beyond. This will likely include many small things that could help shift a trend of declining numbers of Levels participants

- finding ways promote and publicize of the value of continued level course study
- encouraging teacher behavior that promotes continuing education following Level I: Round Table sessions at conference could be a valuable place to discuss this
- Other agenda items may be added before the Nov. 7 meeting

Future Issues

- The OSEP committee members need a practice run of the webinar before we present.
- The OSEP Job Description lays out a rather extensive agenda for the committee. We hope to get a better sense of the scope of the course attrition problems by compiling statistics from the summer courses over the past 5 years.

Post-Level III Subcommittee Report (PL3)

Meg Tietz

Activity since September 2018

- Meeting of the Minds 2018
 - Panelists: Judith Cole, Carolee Stewart, Carol Erion, Esther Gray, Barbara Grenoble, Charles Tighe
 - Panelists have been contacted and asked to send a basic draft of their answers to the following two questions by October 15.
 - Question list was reduced to the following two questions
 - What wisdom from the past would you impart on the next generation?
 - What do they know now that they wish they had known at the start of their journey?
- Meeting of the Minds 2019
 - Three topic options for MOM 2019 are listed below:

THEMES	PRESENTERS
1. Risk Students in the Orff classroom/Responsive Classroom	It would be great to have some of our members share their journey with working with at risk students. We would also like to feature the use of responsive classroom in an Orff classroom. Alice Pratt; Matthew Stensrud, Cara Cragrett
2. American Edition of Music For Children: History and Content	Any living contributors/compiler from the American Volumes. Examples: Jane Frazee, Carolee Stewart, Konnie Saliba, Judith Thomas Solomon

3. Classroom management in the Orff based classroom: reflections on effective processes	Chris Judah Lauder, Matt McCoy, Dena Byers, Sue Mueller, Angela Leonhardt
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- Digital Mentor:
 - Updated Mentor/Mentee Applications via Google Form
 - Having the applications come in by Google Form worked wonderfully. It was easy to analyze all of the applications and have them stored in a central location in our drive.
 - Creation of a New Mentor/Mentee List
 - There is a new google spreadsheet that allows us to keep all of the info on file of current and past mentors and mentees.
 - On this list, we also have included mentors who are not available this year but would be interested for next year.
 - We had 27 mentee applications this year, plus one applicant from last year whose placement didn't work out. Last year we had 15, so the program is growing rapidly.
 - Recruitment of Additional Mentors
 - We ended up having many more mentee applicants than mentors. We brainstormed lists of possible mentors and emailed them directly asking them to apply.
 - Eventually, we were able to place all but two mentees. Those mentees know that if we get additional mentors to sign up before January, we will offer them a match at that point. Otherwise, they will be placed first next fall.
 - The committee will need to continue to brainstorm ways in future years to ensure that we can match the demands of mentees to mentors.
 - Next year, we will change the deadline for mentors to match the mentee application deadline so they can be tracked side by side.
 - Meeting set for conference Cincinnati 2018
 - Our meeting is taking place from 8:00-9:30 on Wednesday of conference.
 - Mentors have been invited to attend starting at 8:45.
- Meeting with Josh Southard, Laura Petersen, Meg Tietz, Amy Fenton, and Chris Judah-Lauder October 2, 2018
 - Digital Mentor
 - We read through each of the mentee applications and brainstormed together the best placements to the skills of our mentor pool
 - We emailed additional mentor options to ask them to consider applying
 - After the placements concluded, the PL3 chair emailed the mentors a copy of their mentee's application to ask them to look for any potential conflicts before mentees were notified of placements.
 - After mentors were emailed, mentee/mentor pairings were both emailed with contact information and a general timeline for guidance.

At this Meeting

- Drive Updates
 - Spend some time updating the drive to include templates for the step by step process we took this year to select the mentor/mentee partnerships, emails to the mentors, and emails to the pairings.
- MOM 2019
 - Confirm choices of topics and panelists
- Digital Mentor Portion with Mentors
 - Ask mentors for help to brainstorm how to reach out to new mentors
 - Remind mentors about the Facebook group and its intended purpose
 - What about the DM program is most exciting to you as a mentor?
 - How can we, the committee, be most supportive to you as a mentor?

Future Issues

- Usefulness of Facebook Group for Mentors
 - We will mention this at our meeting at conference.
 - Additionally, it is our plan for our committee to post on the page to try to increase visibility for the page.
- Continuing to Grow Our Mentor Base
 - How do we keep encouraging and recruiting mentors for the digital mentor program?
- Use PL3 JD to help guide committee actions
- From EC
 - Create possible resource lists for mentors to use with their mentees

Research Interest Group Subcommittee Report (RIG)

Michael Chandler

Activity since September 2018

- Twelve Digital Poster submissions were accepted for the Digital Poster Event that will take place at the National Professional Development Conference in Cincinnati in November 2018. Nine of the participants selected have confirmed that they are attending the conference. One of those nine is presenting two digital posters.

At this meeting

- The Research Interest Group will briefly discuss how the submission and selection process for the digital poster session went this year. We will also discuss any last-minute details about the session, which is scheduled for Friday, November 9 from 2:30–3:30 EDT in Hall B (Marketplace).

- RIG members will decide how to proceed to create a *Dissertation of the Year* recognition that could be awarded by AOSA in the future. The committee is currently looking at other examples of similar awards given by similar organizations.
- Discuss writing an article for *The Orff Echo* about scholarship and presenting a poster.
- Continue to work on language to submit for a Dissertation of the Year Award.
- Discuss prospective candidates to join the RIG in July 2019 to replace Michael Chandler.

(Professional Development and Research Committee report and summary on file)

REGIONAL REPRESENTATIVES COMMITTEE (RR)

Lisa Hewitt

Activity since September 2018

- Completion of Chapter Leadership Essentials: October – V, November - VI
- Communication with Chapter Presidents sharing information about Advisory I and II, Banner Roll Call and Chapter Leadership Resources
- Followed up with chapters needing to submit Annual Reports
- Continued monitoring of the 2018-2019 AOSA Chapter Leadership Facebook Page
- Continued to post on the AOSA Chapter Leadership Facebook Page
- Continued planning Advisory I Breakout session topics as a large group with specifics added for each region by the Regional Representatives
- Mapped out Regional Representative duties for Advisory II and created a template for Talking Points and sharing with chapter presidents after conference
- Contacted individual local presidents as needed to answer questions from the Annual Reports
- Continued discussion on Chapter Grants

At this Meeting

- Welcome and Thank YOU to the Regional Representatives
- 2018 Professional Development Conference
 - Reminder of places to be and duties as a member of the National Board of Trustees
 - TEAP
 - Advisory Board I
 - Welcome Ceremony
 - Research Posters
 - Advisory Board II
 - Roundtable

- Meeting of the Minds
- President's Panel
- Memory Hour
- Everyone is to introduce sessions
- Sign attendance logs as requested
- Watch for people who need help; be a friendly face of AOSA
- Advisory I
 - Banner Roll Call directions
 - Review duties for Advisory I
 - Remember to let presidents know where to start the rotation for Advisory II
 - Region Signage to Jr Rep to assist presidents in finding locations
- Advisory II
 - Review duties for Advisory II
 - Signage – Jr Rep brings signage from Advisory I
- Chapters with IRS paperwork
 - Carrie will be meeting with these chapters individually to assist with the paperwork needed
- Chapter Grant
 - Discuss timeline
 - Next steps
- January Skype
 - Advisory I/II minutes combined for discussion
 - Chapter Grants

Future Issues

- Continue communication with chapter leaders
- Examine select chapter financials for serving them better
- Continue to recommend local leaders for national service
- Analysis of Annual Report information

(Regional Representatives Committee report and summary on file)

DIVERSITY, EQUITY AND INCLUSION

Dr. Nicole Robinson of Cultural Connections by Design, led the NBT in multiple activities and discussion regarding diversity, equity and inclusion. Topics included:

- Matrix of intersectionality
- Implicit and explicit biases
- The Roles of Support in a Social Justice context

- Actor
- Ally
- Accomplice – disrupt systems
- Laws versus practice
- Becoming critically conscious – thinking of others
- Unpacking our debt (Deficit / Debt)
 - Historical debt
 - Economic debt
 - Sociopolitical debt
 - Moral debt

ADJOURNMENT

The meeting was adjourned at 5:15 p.m. on Wednesday, November 7, 2018. Moved by Laura Petersen; seconded by Josh Southard. Motion passed.

FUTURE MEETING DATES

March 1-2-3, 2019 – Salt Lake City, UT

September 20-21-22, 2019 – Salt Lake City, UT

November 20, 2019 – Salt Lake City, UT

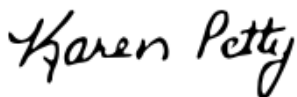
March 6-7-8, 2020 – Kansas City, MO

September 18-19-20, 2020 – Kansas City, MO

November 11, 2020 – Kansas City, MO

March 5-6-7, 2021 – TBD

Respectfully submitted,



Karen Petty

Recording Secretary, AOSA