

AOSA National Board of Trustees Meeting  
Salt Lake City, Utah  
March 1-2, 2019



### **Mission Statement**

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

Objectives:

- To demonstrate the value of Orff Schulwerk and to promote its widespread use.
- To support the professional development of our members, and
- To inspire and advocate for the creative potential of all learners.

### **OPENING SONG** – *Friday, March 1, 2019*

President Tiffany English led the National Board of Trustees (NBT) in singing *Laughing, Singing* by Cesar Bresgen.

### **CALL TO ORDER**

President English called the regular meeting of the NBT of the American Orff-Schulwerk Association (AOSA) to order at 4:07 p.m. on March 1, 2019, at the Hilton Salt Lake City Center Hotel, Salt Lake City, Utah.

### **WELCOME AND INTRODUCTIONS**

Present at the meeting were:

#### Executive Committee:

Tiffany English – President

Lisa Hewitt – Vice President

Karen Petty – Recording Secretary

Judith Thompson-Barthwell – Treasurer

Regional Representatives:

Jean Fox and Aaron Hansen, Region I  
Desiree Coulson and Malia Walter, Region II  
Shelly Smith and Beth Nelson, Region III  
Laura Petersen and Mandy Gunter, Region IV  
Katie Traxler and Nick Wild, Region V  
Kathy Hummel and Josh Southard, Region VI

AOSA Executive Director:

Carrie Barnette

Staff Support:

Anna Pack – Associate Director  
Brian Burnett – National Conference Director  
Karen Benson – Professional Development Director  
Rhonda Greeson and Linda Honn– 2019 National Conference Chairpersons  
Connie Van Engen and Jennifer Donovan – 2020 National Conference Chairpersons

**READING OF THE ETHICS STATEMENT**

President English read the following statement of meeting conduct ethics:

“All AOSA National Board of Trustees meetings as well as committee reports and recommendations are open to review by all members of AOSA. We trust the judgment and the conduct of Board members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. The American Orff-Schulwerk Association strongly encourages members to be positive and discreet when discussing our organization, specific courses and/or teachers, and the Orff movement. The very nature of the Orff Schulwerk philosophy embodies a broad spectrum of expressions exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate our difference and our similarities.”

**SETTING THE AGENDA**

**Motion #2019-07:**

Jean Fox moved that the consent agenda be accepted. Desiree Coulson seconded the motion.  
(motion carried)

**EXECUTIVE DIRECTOR’S REPORT**

**Carrie Barnette**

## CONFERENCES

### *General*

- Conference Event Planning Firm – developing RFP to recruit possible new firm to handle sourcing and management of on-site conference logistics
- Updated policies associated with presenting
- Secured updated conferences for exhibit decorator and audio-visual companies
- Filtered requests to host conference from two chapters

### *2018 Conference*

- Total attendance: registrations – 1,253 plus 240 performers, 76 exhibitors, 86 student monitors and 5 others for total of 1,655. Conference registrations increased by 186 over Fort Worth. Our three-year registration average of members has increased by 100. This includes the down year of registration for Atlantic City in 2016. Average is within 50 in relation to previous averages back to 2010.
- Banquet- Sign-Up Genius was a success. We had NO issues reported to us about seating and very few people trying to game the system. We will do it again in Salt Lake City with a few minor tweaks relating to communication.
- Subcommittee meetings – Again was a challenge to get them to meet when they had a space reserved for them. Working on solutions for 2019.
- Marketplace – lost Heritage Music Press; gained Buddy Roger’s Music, Music Together, and Clark County School District; MIE dropped back to 4 booths. Quaver dropped to one booth – these changes equated to four less booths sold this year.
- Logistics – no major issues
- Boutique – good year financially; working on better communication regarding overhead costs associated with boutique. We are working to better explain the costs associated with equipment/rentals/power, etc.
- Finances – all invoices paid, rebates received; awaiting final numbers from Ruth. It was a good year but expensive because of facilities costs.
- Conference Videos – These are edited and pending review by presenters for posting. We have a full-length video of the 50<sup>th</sup> Anniversary Concert from the Friday evening. I am working on getting copyright approvals to post. We can for sure post the commissioned work; hoping to be able to post the entire event.

### *2019 Conference*

- Featured presenters: Julie Scott, James Mader, Marlene Hinz, and Shirley Salmon
- Worked through presenter schedule, contracting, and management
- Established final contracts for featured and international presenters
- Negotiated banquet band with Brian
- Worked with Brian on site logistics

- Worked on logistics for Friday evening event and Summit event
- Got approval from EC regarding performance schedule: Thursday will not have an AOSA performance in the evening, instead an invitation to attend the open rehearsal of the Mormon Tabernacle Choir which takes place three blocks from the convention center and hotels. 9:00 evening events will still take place at the center. Friday evening is a dance group. Children's groups include: San Francisco School, a local elementary, and the Salt Lake City Children's Choir
- I have a weekly – sometimes more often – call with Brian regarding logistics.

### *2020 Conference*

- Kick-Off has taken place. Awaiting NCC recommendations for LCCs
- Materials being updated for April request for proposals

### **SUBCOMMITTEES**

#### *Diversity and Inclusion*

- worked with Nicole Robinson after conference relating to next steps for on-going work with diversity and inclusion
- confirmed sessions for Teacher Educators, Diversity Subcommittee and ALL AOSA Staff – contract and regular – on Thursday, November 21 at conference. NBT will NOT be required to attend the sessions even if teacher educators but are invited. Nicole will stay at conference through Saturday to also attend CTED sessions as an observer as well as provide follow up as needed
- negotiated viewing of Diversity Conference presented by Cultural Connections by Design for AOSA Staff
- worked on event for conference targeting specific sub-groups of membership for networking. More to come from Exec Comm.

### **STRATEGIC PLANNING**

- managed next steps associated with diversity and inclusion that came out of Core Values strategic planning development
- developed materials for review by Executive Committee for next steps in Strategic planning process

### **NBT / COMMITTEES**

- NBT
  - Coordinated spring meeting
- Executive Committee
  - Retreat- Coordinated logistics – we met at an AirBNB in Florida saving AOSA about \$800 in hotel costs. Lisa and Judy were able to drive, also keeping costs down. I will consider this same model for future meetings.

- Skype Calls – Met via skype bi-weekly for on-going organizational work
- Communications
  - Social Media – worked with David Row and Natasha Thurmon to hand the reigns over to the subcommittee. We moved from PostCron to Buffer for post scheduling at the request of the Subcommittee. I've had on-going with them but am helping with developing procedures to get content, not actually posting content. It's been TERRIFIC!
- Curriculum and Instruction
  - Provided materials as requested
- Financial Assistance
  - Worked with Ruth to confirm available funds for disbursement
  - Communicated with Cleveland Foundation about 4<sup>th</sup> quarter losses
  - Developed proposal for reintroducing International Outreach Fund grants
- Leadership Development and Nominations
  - Assisted as needed with information requests and updates
  - Worked with Anna to ensure election worked; approved election results
- Member Relations
  - Diversity – provided materials as requested to NBT liaison. See Diversity and Inclusion bullet for more specific work
- Professional Development and Research
  - Professional Learning Network
    - Identified and procured on-line service for hosting PLNs.
    - Worked with Marjie to update website
    - Uploaded videos for posting after each event
    - Participated in brainstorming concepts and ideas
  - Post Level III – provided feedback and materials for digital mentorship program
  - RIG – worked on materials associated with updating responsibilities of RIG; developed alternate models for Digital Poster Event at conference; reviewed and updated materials associated with grant program
- Regional Representatives
  - Chapter Grants - Worked with Lisa providing history and recommendations on management
  - Chapter Recognition Program – worked with Lisa on history and recommendations for updating and management

#### **WEBSITE / APP / DATABASE DEVELOPMENT**

- App – the AOSA App is in development with final approvals for wireframes done in January. Set to launch with all conference content in late March. More content associated with website content will launch as the website completed.

- Website – page content audit was completed in January. Marjie and I reviewed audit recommendations and returned them February 15. Content audit update and web design proposal should happen in mid-March. The concept of the design is a shift from current layout mostly because new design allows users to move seamlessly between member and non-member content more effectively since all is housed in a custom designed database. Content will be uploaded in a manner to feed both the website and the app with log-in to occur at page launch to ensure members can see the full scope of available resources without the clutter of many menus and drop downs. The design is a departure from our current “archive” concept with intent on marketing what we have to non-members and making what we have more easily accessible through one search portal for members. More to come when I have screenshots to share.
- AOSA Resources Library – the current video library will be updated as a Resource library holding not only videos but also Echo articles, Reverberations articles, and other current website materials that are resources currently housed outside a searchable space.
  - Reverberations – Marjie and editorial board have gotten all the articles since 2011 inputted with abstracts so as to be searchable for use in the library
  - Echo Index – Martha O’Hehir is working with Linda and Marjie to combine the old and new indices, fill in the gaps, and get all the article information into the database for the library. All Echoes from 2000 to present are digital and will be uploaded for linking once the index is complete and ready to add to the library. Pre-2000 Echoes will be digitized in coming months so that all are available through links.

## **TEACHER EDUCATION**

- Courses
  - Currently 32 approved and 11 pending for 2019
  - Chapter-run – working with South Florida and Portland on paperwork they need to open new account for course finances per new course policies. Los Angeles already had separate accounts. No other chapters who run courses have contacted Karen or I with issues. Karen will follow up with all chapter-run courses per new policies in April
- Teacher Educators
  - Contracts – working on AOSA Ethics Statement for all teacher educators to sign
  - Apprenticeship – working with Karen on updating system to ease application acceptance for 2020
  - Approvals to teach – worked with Karen to align our policy regarding what an educator can teach at a course site. We had two sites who wanted a Basic teacher to also teach two or more movement levels. The policy was vague so we delineated that one level of basic and one level of recorder or movement was all that one educator could teach.

## CHAPTERS

- IRS Standing
  - Reinstatement – 14 chapters are revoked by the IRS for failure to submit 990 postcards for three years starting in 2012. Some of these go that far back; others are more recent. Here's a breakdown:
    - Indiana - completed paperwork and is fully reinstated
    - Central Ohio and Texas – submitted to IRS; pending
    - Kansas, North Texas, Connecticut – pending chapter approval of materials for submission to IRS
    - Wild Horse Desert, Berkshire-Hudson Valley – paperwork with state to be completed before IRS reinstatement can be done
    - Central Carolina – were revoked, then paperwork completed for reinstatement; then that paperwork was not finalized, and they were revoked again; working on next steps
    - Rio Grande Valley, James River, Long Island, Augustana, Music of the Valley – were contacted to meet at conference; no response; no follow up to date from me
  - Updating – Six chapters were not showing up with the IRS at all. We added all to the group exemption sent in on February 20. Once they are recognized by the IRS, we will notify them that their reporting should start going through with the IRS. Chapters added: Low Country, Virginia Highlands, North Louisiana, Northwest Arkansas, Greater Baltimore, Greater Tampa Bay
  - Dissolving – Southeastern Carolina and Heart of Florida
  - Des Moines is merging with First Iowa

## INDUSTRY

- Individual relationships
  - SONOR – developing some ideas and wants to partner with AOSA
  - Teaching with Orff/Studio 49 – ongoing conversations
- Survey – sent post conference survey to all industry members

## SISTER ORGANIZATIONS

- ACEMM – dialogue concerning their current programming; on-going communication of partnership opportunities
- Orff Forum – worked with Exec Comm on who to attend summer forum meetings; communicated regarding summer courses at the Forum and abroad

## FINANCIALS

- Fiscal Reporting

- Monthly reconciliation – We are reconciled through October 2018. Because of the volume of money that is processed from September to December, reconciling these months takes quite a bit of time. We should have November through January by mid-March.
- Cash Flow Tracking – I work with Ruth on a monthly basis to ensure funds are available in appropriate accounts to cover expenditures. About every two months, we move money from our general receipts account (account tied to credit card income) to our Quickbooks expense account (account used to pay the bills). Checks and cash are deposited into a separate account. That account also has funds transferred out to the Quickbooks account about once per quarter. We have financial policies in place to ensure funds remain at certain levels in each account and transfers are made within the framework of acceptable fiscal practices.
- Endowment
  - Fourth quarter market correction caused a loss of 9.8% in our endowed accounts. Although frustrating, there is nothing we can do about it based on current relationship with the Cleveland Foundation. I do not recommend changing the relationship. This loss is simply part of investing.
- \$50 for 50<sup>th</sup>
- Auction – will launch next week
- Facebook

#### PERSONNEL

- Worked with former staff regarding email issues. It was convoluted and time-consuming, but I think it is fixed.
- Meetings – will be travelling to Chagrin Falls later this month for HQ staff updates and evaluations

#### PUBLICATIONS

- *CLE and ME* – worked with Anna on how to reshape the CLE into the ME and identified timing and how to account for things that needed to be added between publishing dates
- *The Orff Echo*
  - Printing – working with Linda, negotiated new printing contract to save money and get a better-quality print job. Spring 2019 issue will be first printed by new printer. Now using CJK Printing in Cincinnati. They also printed ReEchoes III and ReEchoes IV. The new format allows us to have 64 pages of content for less than what 60 pages of content would cost because of bulk paper buying discounts so watch for more content in coming Echoes as well
  - Editor Applicants – Editorial Board is reviewing three resubmitted applications from 2018.



- Format – some redesign will occur in coming issues to allow for more communications from AOSA
- Sold advertising for Winter and Spring Issues of *The Orff Echo* – income from ads sales in Spring issue dropped by \$589. This is due to World Music Drumming not renewing their full-page ad from 2018.
- *Reverberations*
  - Monthly emails are working great with click rates up on all articles
  - Reverb board is starting many new ideas for content
- Webliography
  - Kate Miller, through a scholarship program at University of Kentucky, has updated the entire webliography and included links to all the articles housed in it. She is working to finalize the spreadsheet. It will be a stand-alone resource, separate from the AOSA Resource Library and available to the general public. The Exec Comm will work with PDR and RIG on developing a panel to review and recommended additions to the webliography moving forward.
- Videography
  - I Am AOSA Because... - These will be going live on Facebook in the coming weeks. They are individually edited into 10-15 second clips for use as a means of reaching the Social Media audience in manageable chunks
- Printed publications
  - All printed materials published by AOSA are available on the AOSA website for purchase
  - Re-Echoes V is pending work after the board meeting
- Other
  - Beth Ann Hepburn is transcribing some audio interviews that BJ Lahman did with Arnold Burkart for a project for her doctorate.

### **OTHER**

- Podcast – I was asked to do an interview for a non-profit podcast. I spent a couple hours preparing and participating in the podcast that is now available publicly. Links below. <https://nonprofit.team/carrie-barnette-aosa>  
<https://twitter.com/NonprofitTeam/status/1094075864835334145>
- Correspondence – I am asked to write letters of recommendation for member servant leaders on a regular basis – average 3-4 per quarter. This doesn't take long and is valuable for their ability to continue to serve AOSA. Letters written recently include Amy Fenton (she won the award!), Jennifer Sheridan, Eric Young, and Beth Nelson.

(Executive Director's Report on file)

## **PRESIDENT / EXECUTIVE COMMITTEE'S REPORT**

**Tiffany English**

### **Activity since last meeting (November 2018-March 2019)**

#### **MEETINGS/STAFF/PERSONNEL**

- Conducted bi-weekly Skype meetings
- Edited and approved AOSA publications & communication documents
- Reviewed committee reports before NBT meeting, looking for overlap of topics/responsibilities, lack of progress, concerns, etc.
- NBT minutes
  - Reviewed November 2019 minutes & shared with NBT for approval electronically
- Executive Director's annual review was conducted via google form and discussed via Skype
- Attended Executive Committee Retreat, January 19 – 21, 2019. Summary is on file.

#### **CONFERENCES**

- 2018: Cincinnati, OH
  - Participated in Diversity education led by Dr. Nicole Robinson of Cultural Connections by Design
  - Performed hospitality duties for VIPs
  - VP presided over Advisory I, II, Memory Hour and other duties as determined
  - President presided over the Welcome Ceremony, Past President's Meeting, President's Panel, President's Reception, and other duties as determined
  - Attended Welcome Ceremony, Adv Bd I & II, President's Panel, MOM, Committee Meetings, President's Reception, Banquet.
  - President, VP, Past President Joan Stansbury, & Exec Dir, Carrie Barnette, met with COC President, James Jackson, and COC 2<sup>nd</sup> VP, Pam Hetrick, at annual NAAC meeting (see attached subcommittee report).
  - President, Vice President, and Executive Director met with Andrea Sangiorgio, Carolee Stewart, and Sofia Lopez-Ibor of the International Orff Schulwerk Forum Salzburg to discuss continued cooperation between organizations.
  - Coordinated and presided over the plenary DSA session, "Where Imaginations Fly"
- 2019: Salt Lake City, UT
  - Approved presenters and panelists for AOSA-sponsored sessions, ie President's Panel, MOM, CTED Roundtable discussion, CTED TE sessions, IS, and Introduction to Level II.
  - Approved presenter roster

- Approved using Sign Up Genius to facilitate subcommittee meetings
- Approved schedule for Teacher Educator PD sessions to include Diversity Education
- 2020: Kansas City, MO
  - Approved change to the post-conference workshop policy

### COMMITTEES

- Committee Chair Skype was held 3 weeks prior to board meeting, led by President Tiffany English
- Curriculum and Instruction
  - Continued to work with CI regarding the development of updated Scope and Sequence form for teacher educators with more and less than 8 years of teaching experience
  - Began work with Professional Development Director regarding Introduction to Schulwerk expansion
  - Approved updated Course Director Handbook and online Course Application
- Communications
  - Continued to work with Proclaim Interactive on new website and app details
  - Worked closely with Social Media to approve and expand posts
  - Recommend that the Advocacy Subcommittee be renamed the Outreach Subcommittee
- Finance
  - Treasurer has given feedback/direction to Fund Development subcommittee regarding the 50 for 50 campaign and online auction
- Financial Assistance Committee
  - Approved updated scholarship form which included the new AOSA Diversity Outreach Scholarship
- Leadership Development and Nominations
  - Helped generate names for future consideration, especially for VP and Recording Secretary
  - Conducted NBT election in January 2019 for Treasurer, RR III, RR IV, and RR V, RR VI
- Membership
  - Continued work with the Diversity Subcommittee and NBT to bring diversity to an organizational mindset
  - Recommend that the Diversity Subcommittee be renamed the Diversity and Inclusion Subcommittee
  - Continue to work with Dr. Nicole Robinson, the NBT, and the Diversity and Inclusion Subcommittee to expand the organizational focus on diversity and inclusion

- Analyzed member benefit surveys from retired, new, and online student members
- Professional Development and Research
  - Worked closely with PDR on logistics for the Level I PLN
  - Continued work with PDR to focus Research projects on the AOSA mission statement
  - Continue to work with PDR and RIG to refine the Digital Poster offerings
  - Approved use of GoToTraining for PLN use
- Region Reps
  - Worked to shift the Chapter Grant Program to the Chapter Assistance Program
  - Approved Chapter Leadership Essentials
  - Approved Advisory Board Minutes

#### Marketing/Website/Publications

- Approved the Winter 2019 and Spring 2019 editions of The Orff Echo
- Approved Nov/Dec, Jan, and Feb editions of Reverberations
- Approved social media posts
- Approved change in the printer of The Orff Echo
- Approved Echo Index project (Martha O'Hehir)

#### **PRESIDENT** (in addition to above):

- 2018 Cincinnati Conference
  - Communicated with international guests
  - Presided over the President's Panel
  - Wrote post-conference thank you notes
- 2019 Salt Lake Conference
  - Reviewed and scored presenter proposals
- Communicated outcomes of the November NBT meeting with the Past Presidents
  - Sent a survey to Past Presidents requesting information on affinity groups Conference, and other comments
- Served as liaison to the International Orff Schulwerk Forum Salzburg to develop communication with AOSA's Course Directors and Teacher Educators regarding international teaching
- Represented AOSA at the American Music Therapy Conference in Dallas, TX, November 16 – 18, 2018
- Communicated with Zhou Zhijuan regarding Chinese Orff Schulwerk courses and conference request
- Wrote President's Message for Spring and Summer 2019 editions of The Orff Echo

### **At this Meeting**

- Continued to discuss the development of the Scope and Sequence long form and status of Apprenticeship process
- Continued discussion of organizational Diversity and Inclusion focus
- Discussed 2019 – 20 subcommittee vacancies
- Follow up with Executive Committee Retreat POAs
- Discussed Fund Development restructuring
  - Fund Raising ideas
- Discussed revival of International Outreach Committee
- Discussed RIG / Research issues including research publication
- Reviewed Past President input
- Discussed questions raised regarding *Echo* – Portraits in Diversity
- Discussed restructuring EC chair and liaison roles

### **Future Issues**

- Usage of Box/google platform for AOSA business
- Review Committee summaries from the March NBT meeting and determine next steps
- Search for future NCD
- Cultivate relationship with The International Orff-Schulwerk Forum Salzburg and sister organizations in the United States
- Create chapter leadership templates to help recruit leaders & be more efficient

### **ARS/AOSA JOINT COMMITTEE**

Reorganization is in process

### **NORTH AMERICAN ALLIANCE SUBCOMMITTEE**

#### **At this Meeting** (November 9, 2018 at the Cincinnati Conference)

- Welcome
- Adoption of agenda and distribution of minutes from the Nov. 10, 2017 NAAC meeting
- Old business
  - Reviewed of Structure of NAAC since our committee membership is always changing.
- New Business
  - Report and updates from AOSA
  - Joan Stansbury brought greetings and thanks to Carl Orff Canada for your generous support of AOSA.  
The AOSA National Board of Trustees was presented.
  - Carrie Barnette continues her great work as AOSA's Executive Director.

- AOSA's Recorder and Movement Apprenticeship Program has had a successful first year. Along with this, the Basic Apprenticeship process has been under significant review and is now ready to be implemented for this next round of applicants. The updates include: revised, more specific rubrics; 3 tiers of approval which ensures greater applicant success; and, increased detail in the guidelines for applicants.
  - There was discussion on the 3-tiered approach to applying which has led to more successful candidates.
- AOSA's [Core Values](#) were adopted in March, 2018 and are now guiding the work of the National Board of Trustees. To continue this work, the NBT will be working with Dr. Nicole Robinson of Cultural Connections by Design. Dr. Robinson, who is also a professor of music education, will be leading the board in diversity and inclusion training at the November board meeting. This work is intended to give even more action to our commitment to being an open and inclusive organization. The goal is that this type of education be also shared with our teacher educators, course directors, and chapter leadership in the future. This is incredibly important to the health of AOSA and will have positive results for years to come.
  - The process was initiated by the Diversity Committee
  - The Diversity statement has been amended to Diversity and Inclusion - along with the name of the subcommittee.
- Along these same lines, an educational scholarship particular to people of diversity has been approved by the NBT. The intent of this scholarship is to support diverse persons through conference attendance and mentorship. Each recipient will be paired with a mentor to personally support their work in Orff Schulwerk. The board felt strongly that this personal connection and support was vital to welcoming these new more diverse friends to our Orff family.
- AOSA Digital Mentorship Program is growing very quickly. This program matches people who have recently completed an AOSA teacher education course with a mentor. This can be any level of study. As of October 1, AOSA has matched 28 mentees with a mentor. This is a 50% increase from 2017.
  - There is a need for more mentors!
- AOSA has hired a new staff position of Professional Development Director. Karen Benson, AOSA Past President and former National Conference Chair, will be serving in this position. The position is expanded from the previous one of Education Director as it now encompasses all things related to teacher educators and apprentices, teacher education courses, course participants, Professional Learning Networks/Webinars, and many other aspects of AOSA's professional learning initiatives.

- As reported in April, AOSA will shortly be releasing a new app. Along with this, there will be a full overhaul of the website so that the two platforms work together rather than clash. We are currently doing a very careful inventory and needs assessment to determine how to best proceed.
- We currently have three Professional Learning Networks (PLNs) planned for the Winter/Spring. Topics include: “You Finished Level I: Now What?”; “Level II: Growing Your Orff Schulwerk Skills” (this will be presented by the Orff Schulwerk Educational Programming subcommittee); “Responsive Classroom/Behavior Management Systems” (tentative title).
  - James mentioned the Turkish model of mentorship in which all Level Course participants must take part in 2 or 3 post-course gatherings to help them in their implementation of course work. He believes that the certificate is not presented until they have attended these meetings.
- As part of our 50th Anniversary celebration AOSA is recognizing all of the Distinguished Service Award Recipients at a plenary session on Saturday, November 10, 2:45 – 5:00. We extend a special invitation to COC to attend.
- The following AOSA conferences are: 2019, Salt Lake City, UT; 2020, Kansas City, MO.
- Report and updates from Carl Orff Canada
  - Thank you to our AOSA Hosts! We are so pleased to be here at this special 50th anniversary conference.
  - Regrets from Liz Kristjanson. We welcome Pam Hetrick from B.C. to the position of 2<sup>nd</sup> Vice President.
  - Ongoing review and development of our ‘Orff Certification for Basic Orff Mentorship Program for Levels II and III’
  - Our Post Level III program has now been discontinued. People currently in the program are grandfathered in and have 5 years to complete.
    - It is expected that people will add pertinent courses to their CV/resume.
  - Our newly named “Carl Orff Canada Peer Coaching Program” (inspired by the AOSA Digital Mentorship model) is being piloted in two provinces this year.
  - We have instigated monthly Ad Hoc meetings to great success.
    - Tiffany shared that the GoToMeeting webinar is a good platform that we might consider using.
  - The huge task of re-working and updating the COC Policy and Procedures is now nearly complete.
  - We have begun information gathering in regards to our Levels Courses to see if there is a wish/need to update/reimagine our courses.
    - We discussed the value of Instructor workshops at conferences which COC has not previously done.

- Next COC National Conference *2020 Vision* will be held in Edmonton in April 2020.
- The COC Board of Directors was presented

**Next Meeting:** AOSA National Conference in Salt Lake City, Utah – November 2019.

#### **ALLIANCE FOR ACTIVE MUSIC MAKING (AAMM)/AOSA SUBCOMMITTEE**

Our 2018 AAMM Symposium was held on November 7<sup>th</sup> and featured presentations from Jaqueline Kelly-McHale (DePaul University), Christopher Roberts (University of Washington) and Kathy Robinson (University of Alberta). Presenters dealt with issues related to Culturally Responsive Pedagogy and we had 36 attendees. Special thanks to Amy Beegle and Andrew Ellingsen for coordinating the symposium.

#### **At this Meeting** (At Cincinnati Conference November 7, 2018)

- The meeting began with a clarification of committee members' terms of office. This information is provided above.
- We welcomed our new committee members (Martina, Michael, and Karen)
- We discussed new deadlines for AOSA session information
- We went over Information on future AAMM sessions presented by members of the committee:
  - November 2018: AOSA Professional Development Conference (Amy Beegle, Butch Marshall, Aileen Miracle, Kristy Piper, Wendy Valerio)
  - November 2018: NAFME Conference (Steven Robbins, Diane Lange, Susan Brumfield, Julie Scott, Judy Bond)
  - February 2019: Texas Music Educators Association (Judy Bond, David Frego, Brent Gault, Diane Lange, Julie Scott)
  - March 2019: OAKE National Conference (Andrew Ellingsen, David Frego, Brent Gault, Butch Marshall)
  - November 2019 AOSA National Conference (Brent Gault, Suley Hussain, Brittany May, and Wendy Valerio)
- We discussed ideas for outreach and communication with AAMM members.
  - Article in *Reverberations* explaining who we are
  - Quarterly Newsletter
  - Email blasts
  - AAMM Facebook page
- Karen Howard and Martina Vasil agreed to serve as co-chairs for the 2019 AAMM Symposium which is currently scheduled for Wednesday, November 20<sup>th</sup>.

#### **Future Issues**



- Plan the 2019 Symposium: We are exploring ideas for a theme and have communicated with Leslie Timmons to get some ideas for the Symposium
  - Discussed writing an article about approach inclusiveness

(Executive Committee's Report on file)

**STRATEGIC PLANNING – *Friday Evening, March 1, 2019***

President Tiffany English and Executive Director Carrie Barnette facilitated small group discussions of next steps in the Strategic Planning process. The first portion focused on personal connections – why we are here and why we stay. The second focused on prioritizing and improving programs based on the strategic plan alignment with mission and core values.

**OPENING SONG – *Saturday, March 2, 2019***

President Tiffany English led the National Board of Trustees (NBT) and in singing, *Morning is Come*.

**COMMITTEE REPORTS AND MEETING SUMMARIES**

**COMMUNICATIONS (COM) COMMITTEE**

**Kathy Hummel**

**Activity since last meeting (November 2018-March 2018)**

- Met with Subcommittees
- Discussed Membership Essentials content
- Reviewed CLE schedule
- Drafted a proposed ME schedule
- Met with MEM regarding Member Benefit targeted email campaign

**At This Meeting:**

- Reviewed and updated the CLE/ME schedule and sent it to RR
- Discussed Member Benefit email campaign and push notifications
- Discussed new app and website
- Subcommittees
  - Advocacy
- Discussed focus of the subcommittee and possible name change
- Plan to review the JD in a skype meeting with Advocacy Chair
  - History
- Discussed committee recommendation regarding history sessions at conference
- Discussed committee size and length of term

- Recommend staying with a three-year term with an option for a second term
- Recommend increasing the committee size to 6
  - Social Media
- Recommend increasing the committee size to 8 – 10

**Future Issues to Study:**

- New Website Framework
- Video Clips/Screen Casts on how to use the website
- Other AOSA Communication

**ADVOCACY SUBCOMMITTEE**

**Since last meeting:**

- Contact with Natasha Thurmon, Social Media Committee Chair
  - 2 official Facebook Posts each month.
  - We will continue to post unofficially on our own the 7th and 21st of each month.
  - We have created a long-range calendar plan to organize our posts.

**At This Meeting:**

- Grassroots Advocacy
  - We will continue further exploration of the NafME Advocacy and Music Education Policy Roundtable discussions and see if we can link them to us.
  - Carrie is going to be contacting Rosemary with more details and discussion.
- NBT (Tiffany) is looking for connections between us and music therapy
- We will look for articles/speak with any personal references regarding this.
- Make an area of this on the AOSA Advocacy page?
- We will have more discussion on this at our February meeting.

**Points of Action:**

- How can we help our colleagues advocate for themselves?
  - Make a “Top 10” type of list of ways to advocate for you and your program, put on the Advocacy website, provide links to it through Facebook/Social Media posts.
  - We started a list that we will continue to work with and revisit at our February meeting.
- Come up with a list of names to replace Rosemary on this committee (her term expires June 30, 2019).
- Facebook Posts
  - 2 official and 2 unofficial were assigned for February and March, all due to Rosemary by February 1.

### **Future Issues:**

- Explore NAFME Advocacy and Music Education Policy Roundtable
  - Create items for the AOSA website based on our findings
  - Keep the focus and point of view from the Orff Schulwerk perspective
- Think of new ways we can continue to help our members advocate for themselves and their students
- How can the presence of Orff festivals at various state MEA conferences be used in the name of advocacy? Can the numbers of elementary general music teachers at state conferences be used for advocacy?
- NBT is planning to give our committee more direction.

### **HISTORY SUBCOMMITTEE**

#### **At last meeting** (November 2018 Meeting at Conference)

- Joani updated the subcommittee on the contents of Arnold Burkart's files. The process of organizing these materials for transfer to the Isabel McNeill Carley Library at Eastman is monumental and will require a significant amount of time.
- Esther discussed her research and the need for historically accurate information about Orff's work in the context of Germany during the Nazi era.
- Esther inquired about the location of the video and audiotaped photo talks with founders and DSA recipients prepared by the History Subcommittee during the first decade of the 2000s. The following video and audiotapes were made:
  - Arnold Burkart (video interview by BethAnn Hepburn)
  - Ruth Hamm (video interview by BethAnn Hepburn)
  - Wilma Salzman (video interview by Peggy McCreary)
  - Lillian Yaross (audio interview by Esther Gray)
- Judith presented a listing of the contents of Ruth Hamm's professional files. It was determined that everything listed should be sent to the Isabel McNeill Carley Library.
- Kathy Hummel mentioned that the files of Lillian Yaross and Jacobeth Postl are in the possession of the Chicago Chapter, Peter Hinch, historian. She announced that Mandy Gunter will become NBT liaison for the History Subcommittee beginning in July 2019.
- Judith updated the subcommittee on what is known about Jacques Schneider and suggested that the committee endeavor to write a brief bio to be included on the *History and Founders* page of the AOSA website.

### **Future Issues**

- Joani will continue organizing Arnold Burkart's professional files for archiving.
- Judith will submit Ruth Hamm's professional files for archiving and begin preparing Grace Nash's professional files.

- Judith will research the location of the “photo talks” video and audiotapes and ensure that they are archived.
- Judith will consult with HQ staff regarding the photograph collection that was once kept at HQ to determine the best way to identify and preserve the photographs.
- A list of founders and pioneers whose professional files should be preserved will be made and efforts to locate the materials will begin.
- A list of prospective members of the History Subcommittee will be determined and suggested to the NBT.
- A list of historical research topics on AOSA will be determined for consideration by future researchers.

### **Continuing Projects**

- Development of an annotated list of collections of Schulwerk and AOSA-related materials (Joani)
- Development of a history of AOSA chapters, assist chapters with preservation of their histories (Judith)
- Development of a history packet for students enrolled in Schulwerk courses (Esther)

### **Recommendations**

- The History Subcommittee recommends that conference planners consult with them regarding history-related session proposals and that sessions of historical significance be recorded.
- The History Subcommittee recommends that the number of members and length of term be increased. At this milestone of AOSA’s 50<sup>th</sup> anniversary and with the passing of many of our founding and pioneer members, preservation of historical documents and materials has become increasingly important. Many history-related projects in which the subcommittee would like to engage require more hands and time than three members serving three-year terms can accomplish. When the committee was formed in 2001, it consisted of up to eight members, each serving four-year terms with the possibility of reappointment not to exceed two consecutive terms or eight years. Sometime between 2010 and 2015 the committee size and term length changed. Because the subcommittee meets annually during conferences, size and term length would not impact AOSA’s budget. However, a larger number of members and longer terms would impact the projects that could be undertaken and the amount of time for completion. It would ensure the collection and preservation of historically significant materials for future research.
- The committee recommends that the following people be considered for future service on the History Subcommittee: Michael Chandler, BethAnn Hepburn, Mark Francis, Peggy McCreary, Carol McDowell, Heather Klossner, Carolee Stewart, Susan Ramsay

## **THE *ORFF ECHO* EDITORIAL BOARD**

### **At the November Meeting**

- Writing for AOSA
  - Discussed change from Saturday to Friday and flow of new PPT presentation
- Editorial Board Member Terms
  - Announced Richard Lawton has accepted an opportunity to serve on the *General Music Today* editorial board and his 4-year term on the Echo board will end June 30, 2019; Nicola Mason's sabbatical was waived by the EC, and she will continue for a second 4-year term
  - Discussed on-boarding two to three new members in 2019 while ensuring balance of skills, background, location
- Met Social Media Sub-Committee Chair David Row
  - Discussed how we can work together to increase Echo exposure and involvement by membership
- Met Communications Liaison Kathy Hummel
  - Discussed question received from a conference attendee regarding the Echo accepting foreign-language articles (to be translated to English) to expand our diversity outreach; Kathy will share with NBT
- Echo Feature Topics
  - Editors split into issue breakout groups to discuss, organize, and finalize details of potential articles and contributors through Winter 2020
- Writing Activity
  - Editors shared best practices with a writing pairs practice and report-out to the entire group
- Outreach
  - Editors staffed Writing for *The Orff Echo* table in the Marketplace and captured and shared information from 26 interested parties for follow-up/potential articles and book reviews

### **Action Items**

- Address bullet points on Echo cover
- Encourage interested parties to apply to the Echo editorial board when application process opens in December
- Finalize and share issue article template/rubric with all editorial board members
- Include David Row along with Marjie Van Gunten on quarterly Echo request for submissions
- Ensure social media questions developed by ed board members comply with 280-character limit

### **Future Issues**

- At March meeting:

- Reimagine *The Orff Echo*
- Discuss adding a research only issue, one per year, in addition to the quarterly issues
- Discuss details regarding quantity, marketing outlet/s, costs and charge
- Discuss logistics and process of accepting articles in languages other than English
- Other
  - Create a proposal for consideration by NBT and new education program director to add a writing for *The Orff Echo* activity to the professional learning network
  - Create a proposal for consideration by NBT to allow universities access to AOSA member pages and digital copies through university libraries (hosts such as ERIC, EBSCO, JSTOR)

### **At this Meeting**

- Review applications to the Echo Editorial Board for 2019.
- Update Editorial board members on progress of the online index.
- Practice “Writing an Abstract” activity identifying key words that will drive online searches for Echo digital articles.
- Echo Feature Topics
  - Generate issue topics for Spring 2020 through Winter 2021.
- Discuss columns and various series ideas for upcoming issues, including determining the what, why, who, and how for each.
- Other ideas for building a reservoir of content to ensure we maintain AOSA’s 64 pages/issue cost savings.
- Create a proposal for consideration by NBT and new education program director to add a writing for *The Orff Echo* activity to the professional learning network

### **REVERBERATIONS EDITORIAL BOARD**

#### **Since Last Meeting:**

- Discussed “What are attributes of an OS teacher” with a view to future topics – this lead to suggested articles on: collaboration strategies; support for teachers trying to change strategy after discovering OS; power of failure; evolution of the Schulwerk; social/emotional learning
- Brainstormed topics and writers
- Identified sessions of interest for future articles
- January and February issues posted with 4 articles
- March issue is in process, also with 4 articles
- We continue to have good submissions so we may be able to continue with 4 articles/issue this year.

### **SOCIAL MEDIA SUBCOMMITTEE**

### **Since Last Meeting:**

- Worked to add more followers to all social media accounts
- Increased the number of posts from different committees
- Reach out and connect with all committees to make sure issues are reaching membership through social media

### **At This Meeting:**

- Discussed ongoing goals and initiatives (had a large discussion about this at conference)
- Talked through New Priorities for 2019 and into the future
- Other Possible avenues for posting (I am AOSA & Industry Standouts)
- Talked through process of creating images in Canva and receiving approval for images
- Talked through publishing through new platform called Buffer

### **Future Issues:**

- Orff Echo Priorities - Contact is [Linda@aosa.org](mailto:Linda@aosa.org)
  - Quarterly Issues
  - Per issue: SM Posts for Each Article
  - Occasionally: Call for Articles
  - Occasionally: Call for artwork, poetry, submissions for front cover and CODA page
  - Call for Echo Editorial Board Members
- Reverberations Posts - Contact is [Marjie@aosa.org](mailto:Marjie@aosa.org)
  - Once a month
  - Per issue: Post for Each Article
  - Occasionally: Call for Articles?
- AOSA History Facts - Lisa/Eric
  - History about AOSA, founding, fun facts
  - Current information about membership, students reached, organizational stats
- Chapter Shares – Natasha
  - History about local chapter, founders, membership, fun facts
  - Chapter of Merit, Awards, local accomplishments
  - Pictures from workshop, member accomplishments
  - Ask Leadership to Tag us on SM
- Needs of Organization – Various Committees
  - Scholarships/Grants
  - Professional Learning Network
  - Diversity Committee
  - Membership

- Sharing more of “members only” content from AOSA website might help with this
  - Sharing things from conference might also help.
- Push for Professional Development – PLN and Levels Courses
  - Current Professional Learning Network series
  - Levels Courses “Approved Teacher Education Courses”
- I Am AOSA Videos? - Eric/Lisa
  - 32 video snippets ranging from :08 to :23 from the Communications Committee
  - Help others see our membership
  - Eric has possible text/captions for each?
  - Need label for who is actually in the video. :D
- Industry Shout-outs
  - Quick shout out and thank you to industry sponsors
  - Help us connect with our vendors and give appreciation
- Conference 2019 - Salt Lake City
  - Why attend conference videos
  - Information about venue and city to entice people
  - Steal idea from Kodaly about featured presenters and topics
  - Ask Carrie for important conference dates - Call for Conference, deadlines for registration, early bird deadline, etc.
  - Call for Conference through email blast
  - Deadlines for registration
  - What else?

(Communications Committee Report and Summary on file)

## **CURRICULUM AND INSTRUCTION (CI) COMMITTEE**

**Shelly Smith and Beth Nelson**

### **Since Last Meeting:** (November – March)

- **CI**
  - Held Skype meetings on 1/2/19 and 1/27/19
- Apprenticeship Program (BMR/TEAP)
  - Began Apprenticeship approval cycle
  - Phase 2 is in process
  - Currently: 8 basic, 2 recorder, 1 movement
  - Discussed need for course placement plan if all 11 are approved
  - Communicated with TEAP teams to collect feedback and suggestions that can be used to create an apprenticeship informational video



- Course/Instructor Approval
  - Worked on Scope and Sequence short forms for instructor approval 8+ years
  - Started drafts for long forms for instructor approval -8 years
  - In discussion about AOSA membership requirement for Course Directors
- CTED
  - Clinicians confirmed for 2019 and 2020
  - Roundtable to be planned by EC for 2019
  - Brainstormed possible names and topics for the 2021 CTED sessions at AOSA Conference
  - Submitted names for future CTED committee members to CI
- CORS
  - Reviewed JD
  - Reviewed and discussed 2018 Conference Sessions
  - Discussed tools for gathering feedback and recommendations from TE's
  - Provided feedback to CI on the Scope and Sequence Short Forms
  - Discussed role as a sounding board for PDD in apprenticeship process
  - Discussed adding a reflection component to TE renewal
  - Began to draft a subcommittee timeline
  - Made plans for movement resource additions
  - Gathered names for potential new members of committee

### **At this Meeting**

- Apprenticeship Program (AARP/TEAP)
  - Phase 2 is in process
  - Discussed apprentice applicants
- Course/Instructor Approval
  - Celebrate completion of Scope and Sequence short forms for instructor approval 8+ years
  - Started drafts for long forms for instructor approval -8 years
- Professional Development Director
  - Review list of Approved Courses for upcoming summer.
- Executive Committee
  - Discussed details for a potential Teacher Educator Summit

### **Future Issues**

- Paper vs. Electronic copy of course evaluation
- Exception for courses that fall on the July 4th holiday
- Plan for disseminating "What's Next?" document.
  - Communication of the process comes both the course director AND teacher educators

- Enforcement of curriculum standards
  - Share Sample Letters (such as Wild Letter) for Course Participation to PDD
  - Protocol for S&S short form approval - an addition to the PDD JD
  - Should course directors be required to be AOSA members?
- Schedule future Skype meeting dates for 2019 - 2020

## **CONTINUING TEACHER EDUCATION DEVELOPMENT (CTED) SUBCOMMITTEE**

### **Since Last Meeting:**

- Communicated with Betsy Kipperman, Meg Tietz, and Paul Hallsted about the CTED sessions for the 2019 conference.
- Communicated with EC and President English about the NBT planned training for teacher educators at the 2019 conference (this will replace the CTED Roundtable).
- Invited Judith Thompson Barthwell to present the Movement CTED sessions at the 2020 conference. We are excited that she accepted the invitation.
- Invited Paul Cribari to present the Level II/III CTED sessions at the 2020 conference. He also accepted, but requested that we revisit the invitation and consider inviting a co-presenter to be determined by him and the CTED committee if that ends up being the best option.
- Brainstormed possible names and topics for the 2021 CTED sessions at AOSA conference
- Suggested names for future CTED committee members.

### **Future Issues**

- We are interested to hear feedback from teacher educators who participate in the CTED sessions about the new model of changing rooms between the two sessions and having a smaller room for the second session. We are hopeful that the change will be well received.

## **CURRICULUM OVERSIGHT AND REVIEW (CORS) SUBCOMMITTEE**

### **Since Last Meeting:**

- Review of job description
  - To update the AOSA Teacher Education Curriculum per recommendations and reviews of course instructors and site directors
    - Discussion on tools for gathering feedback and recommendations from TEs

- To solicit, organize, and maintain curriculum resources submitted by AOSA Teacher Educators
- Discussion on resource usage
- Lack of movement resources
- Possible new members
  - Names of potential new members discussed
- Review of Conference Sessions and Observations
  - Movement and Level II TE CTED sessions greatly appreciated
- Teacher Educator Recommendation and Review tool
  - Considering an annual reflection TEs complete at the end of a course that they teach or when they renew their approval or at both times.
    - Would need to become an expectation
    - Possible questions:
      - What resources could you share? Successful Lesson?
      - Would you be willing to provide input to CORS for resources etc.
      - Would you consider serving on CORS in the future?
- Sneak Peak-Short Form Scope and Sequence
  - Reviewed and provided feedback and questions to C&I
- CORS as sounding board for PDD
  - In the case of a Scope and Sequence approval/renewal concern, CORS members could be consulted to assist in determinations. This establishes a protocol to follow especially in Movement where the current PDD is not an approved instructor.
- Curriculum Resources
  - Discussed advocacy for TE curriculum resource usage
  - Movement resource small group-Sarah Richardson will facilitate this in February/March
- New CORS members
  - Considered additional names and will make recommendations
- Timeline DRAFT
  - Began to draft a subcommittee timeline

### **Future Issues:**

- Draft CORS TE reflection tool
- Communicate with C&I-Is there or should there be a maximum number for levels courses?
- Timeline updates
- Introduction to Schulwerk and Introduction to Level Two
- Next Meeting: March 24<sup>th</sup>, 7:00 CST

## **BASIC TEACHER EDUCATION ASSESSMENT PANEL (BTEAP) SUBCOMMITTEE**

### **Since Last Meeting:**

- Accepted 11 Basic apprenticeship applications from the PDD for Step A of the process.
- Communicated with subcommittee re: scoring and reporting of results.
- Approved eight applicants to move on to Step B of the process; three applicants were recommended not to continue.
- Communicated results to PD and provided acceptance and regret letters with individual feedback as appropriate.

### **At This Meeting:**

- Held Skype meeting on 12/11/18 to discuss rubric scores, comments, and results for each applicant.

### **Future Issues:**

- Prepare to receive and review eight Step B applications.
- Identify new committee member to replace Jay Broeker beginning July 1, 2019.

## **MOVEMENT TEACHER EDUCATION ASSESSMENT PANEL (MTEAP) SUBCOMMITTEE**

### **Since Last Meeting:**

- Met at conference to review the updated language to the movement apprentice application and rubric.
- Reviewed the application and reference letters submitted by a movement apprentice candidate.
- Recommended the candidate continue to the next application phase.
- Responded to a question from the applicant regarding the requested videos.
- Clarified the movement facility video requirement and recommended the application description be updated for clarity.
- Submit Andrew Ellingsen, Matthew Stensrud, or Ashley Brown Woodside for consideration to fill a 3-year term on the committee, beginning in July 2019. Connie Van Engen's term will end June 30, 2019.

### **Future Issues:**

- Complete review of apprentice applicant videos and lesson plans.
- Communicate with committee members via email and Skype.
- Communicate recommendation regarding the apprentice applicant to CI Committee.
- Discuss the applicant review process and make recommendations to CI regarding the application documents, videos and assessment rubrics.

## **RECORDER TEACHER EDUCATION ASSESSMENT PANEL (RTEAP) SUBCOMMITTEE**

### **Since Last Meeting:**

- RTEAP met in Cincinnati, Ohio as shown above for a pre-conference meeting on November 7, 2018 to review the time-line for our committee work and select the duties of the members.
- We also met at the roundtable for levels teachers to give our take on recorder within the levels.
- RTEAP committee members had a Skype meeting on December 8, 2018 to review the first section of the submitted applications for the apprenticeship program.

### **At This Meeting:**

- Reviewed recorder applicants
- One candidate was recommended to move forward, one was denied
- Provided specific feedback and suggestions for each candidate

### **Future Issues:**

- RTEAP committee will complete the final review of the applications and videos received in the second section of the application process as soon as we receive them.
- We will complete the process and submit the results by all deadlines.

(Curriculum and Instruction Committee Report and Summary on file)

## **FINANCE (FIN) COMMITTEE**

**Judith Thompson-Barthwell**

### **Since Last Meeting:**

- Discussion about restructuring Fund Development

### **At This Meeting:**

- JD for Fund Development will be altered and updated:
- Treasurer will be the Chair of Fund Development for 2019-2020
- FD will continue selecting and follow through with clinicians for the Auction under the guidelines
- FD is tasked with developing appropriate fund raising for targeted groups
  - Members
  - Chapters
- Goal to raise \$25,000 per year for annual operating budget  
To improve resources and benefits to all members

**Future Issues:**

- **2017-2018 Annual Audit**
- **2018-2019 Budget**

**FUND DEVELOPMENT SUBCOMMITTEE**

**Since Last Meeting:**

- Lori Arner, Judith Thompson-Barthwell and Peter Hinch met during conference
- Celebrated meeting the goal of \$20,000 for the \$50 for 50 Annual Fund Drive
- Online presenter auction
  - created/discussed possible presenters
  - contacted and secured 6 presenters for the online auction: Jay Broeker, Paul Cribari, Amy Fenton, Paul Halsted, Karen Medley, and Eric Young

**Future Issues:**

- Continue discussion of annual donations from members
- Discuss the future direction/organization of Fund Development subcommittee
- Discuss the criteria and selection of online auction presenters

(Finance Committee Report on file)

**FINANCIAL ASSISTANCE (FAC) COMMITTEE**

**Katie Traxler**

**Since Last Meeting:**

- Finalized the AOSA Diversity Outreach Scholarship application language. Worked with Anna Pack to make that available this year through the universal application.
- Worked with Marjie Van Gunten to update the language in the grants and scholarships pages in regards to the new AOSA Diversity Outreach Scholarship as well as the new waiver on one-year membership for PD applicants.
- Worked with Karen Benson to inform Teacher Educators of the membership waiver for Level I PD applicants.
- Continued frequent advertisement of the scholarship and grant deadlines, including the newest scholarship and the Level I 1-year membership waiver, on social media and in the CLE and ME.
- Communicated with FAC committee members with information about individual grant and scholarship financial restrictions, the new way of accessing and reading the scholarship application files which are now in box and not memberclicks, and created a ranking plan for the large number of applications received this year

**At This Meeting:**

- Discussed and voted on recipients of the scholarship and grant awards for TAP, Shields-Gillespie, and Gunild Keetman funds, which included our first ever Diversity Outreach Scholarship.
- Assigned committee members to call recipients to notify them of their award
- Discussed the addition of the facebook social media expectation to help publicize the award recipients
- Discussed the need for further exploration of a scoring rubric to make our decisions more objective
- Further Discussion at the Summary Session:
  - Announcement: 1 Year AOSA Membership Waiver Extended: any student finishing Level 1 in the Summer 2019 will be eligible to apply for a PD scholarship for Level 2 as long as they join AOSA by Oct. 1<sup>st</sup> of 2019. Applications are due Jan. 15.

### **Future Issues:**

- Create a scoring rubric
- Discuss idea of AOSA Scholar/Fellow Program (Anna and Carrie)
- Revisit International Outreach Grant application and evaluation process.
- Review of instruments and documents associated with the Cleveland Foundation Accounts.

(Financial Assistance Committee Report and Summary on file)

## **LEADERSHIP DEVELOPMENT AND NOMINATIONS (LDN) COMMITTEE**

**Desiree Coulson**

### **Since Last Meeting:**

- Received the results from the 2019 NBT election.
- LDN members were notified and contacted all candidates to share the results.
- Letters of congratulations and notes of appreciation were sent to all candidates.
- Submitted 2019 election results for inclusion in the March Leadership Essentials and the Membership Essentials.
- Submitted the 2019 elections results for posting on the AOSA Website.
- Updated the LDN Job Description.
- Added nominations from the Get Involved Fair to the LDN Master Spreadsheet.
- Updated and cleaned up the LDN Master Spreadsheet with the help of Anna Pack.
- Solicited additional nominations to the LDN Master Spreadsheet from the Executive Committee.
- Encouraged members to vote via Social Media and emails.

### **At This Meeting:**

- Reviewed the AOSA Ethics Statement
- Updated the AOSA Candidates Master Spreadsheet
- Solidified the first-round of 2020 candidates for Regions I, II, III, VI and Secretary
- Assigned Regional and Recording Secretary candidates to committee members to begin first stages of candidate process
- Discussed procedures and the application process as a refresher for veteran committee members and as an introduction to new committee members
- Discussed sending the Teacher Educator Letter and Survey out at the beginning of June & July to all Teacher Educators soliciting nominations and encouraging the nurturing of leadership.
- Discussed DSA and Grassroots Nominations will be due January 15 starting in 2020. The DSA Recipients will be invited to present at PD Conference.
- The Chairperson will be contacting some Chapter Presidents to discuss the promotion of leadership.

### **Future Issues:**

- Check LDN Master Spreadsheet for chapters who lack nominees.
- Continue work on building LDN Candidate Master Spreadsheet
- Continue updating the LDN Job Description
- Consider question: How do we make the process for candidacy more inclusive to the membership versus knowing someone in a position?

(Leadership Development and Nomination Committee Report and Summary on file)

## **MEMBER RELATIONS (MEM) COMMITTEE**

**Lisa Hewitt**

### **Since Last Meeting:**

- Created surveys to gather information about the use of Member Benefits by our New members, Online Student members, and Retired members
- Monitored and discussed trends from responses of the Member Benefits survey
- Discussed ways to connect members to benefits by membership category
- Discussed editing the Ambassador Program PowerPoints for use with targeted groups
- Celebrated the IamAOSA part II videos being used as social media posts
- Renamed the Diversity Subcommittee to Diversity and Inclusion Subcommittee
- Communicated with the Diversity and Inclusion Subcommittee about new tasks
- Continued to look at the Member Relations Job Description



### **At This Meeting:**

- Finalize approach to communicating benefits to targeted members
  - Review membership form
  - Match membership category to benefits
  - How to communicate
    - Emails/drip campaign created to share with Communications Committee and Social Media
    - Membership Essentials
- Review the edited Ambassador Program PowerPoints
  - What's next
- Diversity and Inclusion Subcommittee
  - Submit list of names for subcommittee

### **Future Issues:**

- Marketing strategies
- Recruiting new members
- Welcoming returning members
- Enriching longtime members

## **DIVERSITY AND INCLUSION SUBCOMMITTEE REPORT**

### **Since Last Report:**

- Focused on language and verbiage used in Diversity Scholarship
- Discussed subcommittee name change from Diversity Subcommittee to Diversity and Inclusion Subcommittee
- Continued discussion on issues of diversity as identified by the EC during January meeting
- Began identifying possible new committee members for July

### **Future Issues:**

- Create a document outlining the identity groups in AOSA
- Identify the most salient/most pressing groups who are under-served and/or under-represented in addition to minority race/ethnicity in AOSA
- Create a document identifying colleges and universities serving Latino and Black populations of students

(Member Relations Committee Report and Summary on file)

## **PROFESSIONAL DEVELOPMENT/RESEARCH (PDR) COMMITTEE**

**Laura Petersen and Josh Southard**

### Since Last Meeting:

- PDR:
  - Submitted Panel Proposal Form for:
    - Introduction to Schulwerk 2019
    - Introduction to Level II 2019
  - Updated Job Description and Timeline
  - PLN
    - Executed “Level I – Now What?!” PLN 3-part Series
      - Selected platform to use for PLNs – GoToTraining
      - Coordinated with Social Media Committee to advertise PLN sessions
      - Coordinated with Director of Communications to update member side of website with signup information
      - Created Certificate of Completion for participants
      - Communicated with registrants via email
    - Discussed future PLN topics/facilitators
- PL III:
  - Meeting of the Minds 2019, *Management in the Orff Classroom*
    - Confirmed invited panelists:
      - Tiffany English
      - Jennifer Donovan
      - Angela Leonhardt
      - Alice Pratt
    - Submitted Panel Proposal Form with headshots, bios, special requests
  - Digital Mentor Program
    - Conducted meeting with Digital Mentors at AOSA Professional Development Conference, 2018 Cincinnati
    - Emailed each Mentor and Mentee for a progress report
- OSEP:
  - Drafted brochure intended for Level I participants
    - To be disseminated in summer levels courses
    - Explains/outlines why it’s important to continue with Level II and Level III
  - Organized PLN Series: Growing your Schulwerk Skills (focused on why take Level II)
  - RIG:
    - Scheduled call to discuss future ideas for Digital Poster Session at conferences

### At this meeting:

- PDR
  - Discussed future of Intro to Schulwerk
    - What is working well
    - What else could this session look like?
- PLN
  - Determined to keep chatlog available to participants only
  - Determined number of PLN series per year
  - Provide three total series
    - One in the fall (2 sessions)
    - One in the winter (3 sessions)
    - One in the spring (3 sessions)
  - Finalized third facilitator for “Classroom Management Strategies (Surviving the End of the Year)” Series
    - Classroom Routines
    - Discussed possible dates, the first was on a Wednesday, the second on a Monday – this series will be on Thursdays
  - Discussed top ideas and facilitators for 19-20 PLN series
    - Fall 2019 (2 Sessions)
      - Assessment
      - Curriculum Mapping
        - Could possibly extend to Spring for three
    - Book Study: Play, Sing, Dance - Doug Goodkin
      - Panel discussion with Doug as the interviewer and a selection of his levels participants about how this work is being implemented in their classrooms
    - Authentic Co-Curricular Integration
- OSEP
  - Discussed proposed brochure and shared with EC for edits and comments
  - Brochure will be distributed as PDF to course directors and all course participants and as an email drip campaign throughout the school year
  - Teacher educators will be asked to include this text in their notes
  - A link to the brochure PDF will be added to the CLE for chapter leaders to provide to local chapter
  - Finalized list of possible subcommittee members
- PLIII
  - Finalized list of possible subcommittee members
- RIG
  - Finalized list of possible subcommittee members
- WCP

- Revisit list of possible subcommittee members
  - Tabled

## **ORFF SCHULWERK EDUCATION PROGRAMMING (OSEP)**

Report from Jan 28 Skype

- Review of the text of the proposed brochure publication Growing With Orff Schulwerk
  - The committee carefully reviewed the content of this proposed document which will be sent to all Level I (and possibly Level II) participants to encourage continued level course study. With the completion of this review (Feb. 15), the document text will be sent to the PDR Committee for approval at March NBT meeting. A shared Google doc of this document was created.
- Discussed the titles and content of upcoming PLN presentation Growing Your Orff Schulwerk Skills.
  - The presenters and titles for the three sessions are:
  - ‘Why Take Level II?’ Betsy Kipperman. Feb. 18, 2019
  - What is Level II? (Foundations of the Schulwerk) Steven Calantropio. March 4, 2019
  - How do I use Level II? (A Practical Look at the Material) Lisa Sullivan. March 18, 2019
  - Betsy Kipperman will create a rough draft of a Letter to Course Directors (Attrition) outlining the problem of level course participant attrition. When finalized, this document will be sent to all Course Directors in the summer of 2019 along with the printed copies of Growing with Orff Schulwerk. It is hoped that these two documents will be approved at the March NBT meeting.

### **Future Issues:**

- Finalize and approve two documents: Growing with Orff Schulwerk and Letter to Course Director (Attrition)

## **POST LEVEL III (PL3) SUBCOMMITTEE**

### **Since last meeting:**

- Meeting of the Minds 2019 Topic
  - We have confirmed classroom management as the topic for the 2019 MOM session. Our title is “Management in the Orff Classroom.”
- Meeting of the Minds 2019 Panelists
  - We started with the following panelists: Tiffany English, Cara Craggett, Jennifer Donovan, and Angela Leonhardt. All panelists were scheduled, but Cara has now found she will be unable to attend conference. Our committee has confirmed Alice Pratt as our fourth panelist member.

- Panelists have been emailed with the request to submit bios and photos.
- Digital Mentor:
  - Meeting with mentors in November
    - We met with the available mentors at the November conference.
    - They gave us quite a few ideas for recruiting additional mentors for the program
      - Reach out to Level III instructors and course directors and ask for past students of their courses who might be good to contact as mentors.
      - Access retired AOSA members through the database and ask these members to become mentors
      - Feature an article about the DM program in Reverberations with mentee/mentor testimonies
      - Create a video clip of testimonies and information for posting on the AOSA discussion group
      - Find a way to recognize mentors at national conference (maybe standing up during the opening session, something like this)
  - We also discussed an item to add to the end of year reflection form:
    - Topics covered with mentee during the time together (areas of focus). This might be a better way to focus our opening form with topics that seem most relevant and useful.
  - January Check In
    - All mentors and mentees have been emailed to check in with. It seems as though all is going well at the time being.

#### **At This Meeting:**

- MOM 2019
  - We confirmed our topic focus and our panelist pool

#### **Future Issues:**

- Usefulness of Facebook Group for Mentors
  - We reminded the mentors at our conference meeting about using the Facebook page as a resource.
- Continuing to Grow Our Mentor Base
  - Build on suggestions offered by our mentors at the November meeting.
- Use PL3 JD to help guide committee actions
- From EC
  - Create a possible resources list for mentors to use with their mentees

## **RESEARCH INTEREST GROUP (RIG) SUBCOMMITTEE**

### **Since Last Meeting:**

- Considering nominees to join the committee when Chair, Michael Chandler rotates off July 1, 2019.
- Reviewing a draft of an AOSA Excellence in Research award. The recognition would be awarded at three levels: academic, doctoral, and practitioner.
- Considering the potential for an international research journal in elemental music and movement pedagogy. One possible title is “International Journal for Research in Elemental Music and Movement Education.” The journal would accept submissions only in English (or translated) and would serve only as an online journal.
- Preliminary considerations for promoting the Research Digital Poster Event at the 2019 AOSA Professional Development Conference in Salt Lake City, UT are underway.

### **Future Issues:**

- Creation of a new international journal for elemental music and movement pedagogy.
- Improvements to the Digital Research Poster Event.
- Three names were submitted as possible candidates to join the RIG: Jacyn Harris, doctoral student at the Univ. of Illinois; Lorelei Batislaong, doctoral student at the Univ. of Texas; and Julie Beauregard, music teacher in upstate New York.
- Writing an article for the Echo about scholarship and presenting a poster.
- Finalize language to submit for a three-tier annual research award.
- Contact prospective candidates to join the RIG.

(Professional Development/Research Committee Report and Summary on file)

## **REGIONAL REPRESENTATIVES (RR) COMMITTEE**

**Lisa Hewitt**

### **Since Last Meeting:**

- Celebrated the success of the Advisory Board sessions at conference and the positive feedback from the Chapter Presidents
- Communicated information from the Advisory Board meetings with Chapter Presidents
- Created folders in Google by Region for chapter presidents to share information and support more communication between them
- Developed new format for the AOSA Chapter Assistance Grants to become the AOSA Chapter Assistance Program
- Discussed the need to review the Chapter Recognition Program

- Completion of Chapter Leadership Essentials: December-VI, January/February-I, March-II
- Continued monitoring of the 2018-2019 AOSA Chapter Leadership Page
- Continued to post on the AOSA Chapter Leadership Facebook Page
- Continued to look at the Regional Representatives Job Description for updates

**At This Meeting:**

- Welcome and thank you to Regional Representatives
- Discuss Annual Report questions
  - What more do we want to know
- Chapter Recognition Program
  - Brief history and numbers (Carrie)
  - Purpose – recognize healthy and growing chapters
    - What do we want it to do
    - What do we keep
    - What do we change
  - Timeline

**Future Issues:**

- Chapter membership form
- Continue communication with chapter leaders
- Continue to recommend local leaders for national service
- Analysis of Annual Report information

(Regional Representative Committee Report and Summary on file)

**MOTIONS**

**Motion #2019-09:**

**EXECUTIVE COMMITTEE**

The Executive Committee moves to approve up to \$2500 in reimbursement for AOSA Executive Director, Carrie Barnette to successfully complete an AOSA approved Level III Teacher Education course.

*Rationale: In order to be better acquainted with and understand the mission and goals of Orff Schulwerk, the Executive Director of AOSA should successfully complete an AOSA approved Level III Teacher Education course.*

(motion passed)

**Motion #2019-10:**

The Financial Assistance Committee moves to disburse funding for grants in amounts not to exceed \$21,971 from the Gunild Keetman Assistance Fund; \$8,327 from the Training and Projects Fund, and \$3,708 from the Shields-Gillespie Scholarship.

*Rationale: AOSA awards monies from the Gunild Keetman Assistance Fund, the Training and Projects Funds, and the Shields Gillespie Funds. These awards are given in March at the recommendation of the Financial Assistance Committee. A breakdown of funding by application will be included in the official Financial Assistance Committee report in September 2019.*

**AWARDEES MARCH 2019:**

**Gunild Keetman Assistance Fund:**

Kaci Schick, Julie Schmidt, Lisa Schmitz, Charissa Duncanson, Crystal Briley, Emily Thoman, Alexis Kagel, Kathleen McBee, Amy Bailey, Carisa House, Kimberly Bahmer, Caitlin Nicks, Madeline Noonan, Christopher Kanapackis, Michael Sharpe, Jamie Minuskin, Ronni Cherrnay, Katherine Thompson, Elyse Willis, Laura Black, Megan Boerner, Melissa Blizzard, Nona Schwab, Brett Hawkins

**Gillespie Scholarship:**

Ewa Wilczynski, Lacey Roberts, Samantha Hawkins, Fotini Panagiotouros

**Training And Projects Fund:**

Fahimeh Mehrabkhani, Amy Muegge, Emily Knight, Linda Seamons, Ruth Ausema

**JaSeSoy Scholarship:**

Thomas Pierre

**Diversity Outreach Scholarship:**

Adrianna Eason

(motion passed)

**LEADERSHIP DEVELOPMENT AND NOMINATIONS**

**Motion #2019-11:**



The Leadership Development and Nominations Committee moves that we ratify the results of the January 2019 general election as follows:

Regional Representatives:

Region III: Meg Tietz

Region IV: Rosemary Pilonero

Region V: Lori Arner

Region VI: Kateri "Kate" Miller

Executive Board Positions:

Vice President: Michelle Fella Przybylowski

Treasurer: Judith Thompson-Barthwell

*Rationale: In a continuing effort to provide the National Board of Trustees with quality Regional Representatives and Executive Board members, the following individuals were elected by national ballot to serve the membership for a two or three-year term beginning July 1, 2019.*

(motion approved)

#### **FUTURE MEETING DATES**

September 20-21-22, 2019 - TBD

November 20, 2019 – Salt Lake City, UT

March 6-7-8, 2020 – TBD

September 18-19-20, 2020 – TBD

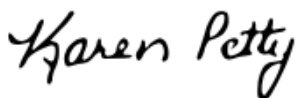
#### **ADJOURNMENT**

The meeting was adjourned at 4:27 p.m. on Saturday, March 2, 2019.

#### **CLOSING SONG**

President Tiffany English led the NBT in singing *Call Down a Blessing*

Respectfully submitted,



Karen Petty

Recording Secretary, AOSA