



Curriculum Oversight and Review Subcommittee

Job Description

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

The AOSA Mission is:

- To demonstrate the value of Orff Schulwerk and promote its widespread use
- To support the professional development of our members
- To inspire and advocate for the creative potential of all learners

Our Core Values are:

As music and movement educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman, we believe that:

- Every learner deserves the opportunity to actively create, improvise, sing, play, move, speak, and listen.
- Every learner should experience music and dance from cultures represented in both our diverse American society and the larger global community.
- Every learner deserves a passionate, committed music educator who values the importance of active music making.
- Every Orff Schulwerk educator deserves high-quality opportunities to improve their pedagogy and musicianship through active, collaborative professional development.
- Every Orff Schulwerk educator should cultivate the creative potential in all learners.
- Every AOSA member deserves opportunities to engage in open and constructive dialogue regarding the future and well-being of their chapter and the national organization.

AOSA Diversity and Inclusion Statement:

AOSA is committed to supporting a diverse and inclusive membership, promoting an understanding of issues of diversity and inclusion, and providing teaching and learning resources that respect, affirm, and protect the dignity and worth of all.

The Curriculum Oversight and Review Subcommittee (CORS) is a standing Subcommittee of the National Board of Trustees (NBT) of the American Orff-Schulwerk Association. Curriculum Oversight and Review is connected to the NBT through the Curriculum and Instruction

Committee, a standing committee of the NBT. The Chair(s) of Curriculum and Instruction is the official liaison between CORS and the NBT. All activities of this subcommittee will be coordinated through the AOSA Curriculum and Instruction Chair(s).

Our mission is to manage all aspects of oversight and review of the AOSA Teacher Education Curriculum.

The tasks of this committee are:

- To update the AOSA Teacher Education Curriculum per recommendations and reviews of Teacher Educators and site directors
- To collaborate with the Curriculum and Instruction Committee and AOSA Personnel regarding professional development sessions, at the AOSA Professional Development conference and virtually, for course instructors including areas of focus (basic, recorder, movement), specific topics, and session presenter recommendations.
- To solicit, organize, and maintain curriculum resources submitted by AOSA Teacher Educators

Timeline

July

- Review copy of CORS Job Description and the Subcommittee handbook
- Contact CI Chair(s) with any questions

August

- The Chair submits a report to the National Board of Trustees (NBT) via the Liaison (CI Committee Chairperson). Due August 15.

September

- The Chair communicates with CI chairs regarding regular committee meetings.
- Communicate with CTED feedback from the Teacher Educator Reflection form that might serve as topics for future Teacher Educator professional development offerings at the AOSA annual conference.
- Communicate with Course Directors regarding the use and implementation of the AOSA curriculum during the summer of current year. Include CI Chair(s) on all communication with course directors. Organize feedback and begin any required updates.

October

- The Chair submits a report to the National Board of Trustees (NBT) via the Liaison (CI Committee Chairperson). Include any recommendations regarding curriculum updates. Due October 15.
- Begin to collect resources that will support any updates to the AOSA curriculum.

November

- Discuss any feedback from CI regarding curriculum updates and create a plan of action for edits.

December

- Ongoing committee business

January

- Ongoing committee business

February

- The Chair submits a report to the National Board of Trustees (NBT) via the Liaison (CI Committee Chairperson). Include the final version of the updated curriculum. Due February 15.
- Confirm members remaining or leaving the committee and communicate any changes to CI Chairs

March

- Ongoing committee business
- Communicate with CI Chair(s) regarding any issues with curriculum approval.
- Submit final curriculum documents to CI Chair(s) for posting on the AOSA website.

April

- Ongoing committee business
- Finalize curriculum resources for current curriculum
- Update Job Description and submit to NBT Liaison

May

- Ongoing committee business

June

- Finalize committee business

Outgoing Committee Chair Checklist

Provide the following to the subsequent committee chair by June 30:

Updated subcommittee JD
All passwords for subcommittee google accounts (if applicable)
All reports, summaries, and agendas for the past year
All pertinent files
Finalize all google docs and transfer to the new chair in appropriate format
Finalize all unfinished email business

Forward any pertinent emails

Organize all committee files

Communicate status of committee work and assist in prioritizing next steps

Assist the incoming chair as needed