



***The Orff Echo* Editorial Board – Contributing Editor**

Job Description

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

The AOSA Mission is:

- To demonstrate the value of Orff Schulwerk and promote its widespread use
- To support the professional development of our members
- To inspire and advocate for the creative potential of all learners

Our Core Values are:

As music and movement educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman, we believe that:

- Every learner deserves the opportunity to actively create, improvise, sing, play, move, speak, and listen.
- Every learner should experience music and dance from cultures represented in both our diverse American society and the larger global community.
- Every learner deserves a passionate, committed music educator who values the importance of active music making.
- Every Orff Schulwerk educator deserves high-quality opportunities to improve their pedagogy and musicianship through active, collaborative professional development.
- Every Orff Schulwerk educator should cultivate the creative potential in all learners.
- Every AOSA member deserves opportunities to engage in open and constructive dialogue regarding the future and well-being of their chapter and the national organization.

AOSA Diversity and Inclusion Statement:

AOSA is committed to supporting a diverse and inclusive membership, promoting an understanding of issues of diversity and inclusion, and providing teaching and learning resources that respect, affirm, and protect the dignity and worth of all.

***The Orff Echo* Editorial Board (ECHO)** is a standing board of the National Board of Trustees (NBT) of the American Orff-Schulwerk Association. ECHO is connected to the NBT through the Communications (COMM) Committee, a standing committee of the NBT. *The Orff Echo* Editor in Chief is the official liaison to COMM. The chair of COMM is the official liaison between ECHO and the NBT.

The Orff Echo Mission

The Orff Echo is the national, peer-reviewed journal and philosophical voice of the American Orff-Schulwerk Association (AOSA), a professional organization of educators and practitioners dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

The Orff Echo strives to:

- Explore pedagogies, philosophies, contemporary issues, and policies in relation to Orff Schulwerk and children's music education
- Promote a unique approach to creative musical thinking, expression, and engagement
- Encourage student-centered teaching and performance practices that nurture all learners' musical growth
- Publish research related to or aligned with Orff Schulwerk practices

Qualifications

- Member in good standing of AOSA
- Knowledge of the purpose and philosophy of Orff Schulwerk
- Completion of Level II teacher education with Level III completion preferred
- Strong writing and editing skills
- Technological knowledge including use of cloud-based storage and document-sharing platforms and services as well as email and online communication tools
- Familiarity with and use of APA writing style
- Ability to work collaboratively with co-editors and authors as well as liaisons and the NBT

Appointment

Submitted applications are reviewed by the *Echo* Board with recommendations sent to the Executive Committee of the NBT for approval and appointment by the president.

Term

The term for *Echo* Board members shall be 4 years and 3 months with the potential for re-appointment for an additional 4 years and 3 months after a 1-year hiatus. If a board member desires to be reappointed after the 1-year hiatus, in lieu of a formal application the former board member is required to submit to the editor-in-chief (copy to the executive director and president) an official notification of interest for consideration by the *Echo* Board and a current CV and personal statement. Subsequent appointment will be by the president. Desire to serve again does not guarantee re-appointment. These terms can be changed based on the recommendation of the *Echo* Board and approval of the AOSA Executive Committee.

Responsibilities

- Act in accordance with the Articles of Incorporation, Code of Regulations, and current policy of the AOSA National Board of Trustees.
- Execute all duties professionally and courteously, supporting the goals of AOSA.
- Communicate with the editor on all matters regarding *The Orff Echo* and other *Echo* Board publications.
- Identify possible topics for issue focus, selecting and assigning topics to publication dates.
- Review and approve submitted materials, making editorial suggestions and recommendations as needed.
- Solicit articles suitable for publication in *The Orff Echo* on an ongoing basis.
- Collect and perform edits on materials suitable for publication in *The Orff Echo* and *Echo* Board publications.
- Track and organize progress of assigned issue to be co-coordinated with fellow board member/s including writer communications and materials recruitment, permissions and releases, additional writer solicitation, and writing assistance.
- Write articles and/or columns and fulfill other assignments according to schedules.
- Proofread digital issue each quarter prior to print.
- Attend spring and fall meetings in person.
- Attend other meetings as needed via Skype, Zoom, etc.

Benefits

Spring meeting (8 a.m. to 5 p.m. Saturday and 8 a.m. to noon Sunday, in March)

- Airfare – full reimbursement
- Housing – one half of one room for two nights (room sharing is encouraged; additional nights possible based on travel scheduled, approved by executive director)
- Food – \$75 stipend plus breakfast and lunch provided by AOSA Saturday and breakfast provided by AOSA Sunday

Ground transportation, additional food and beverage, and other incidentals are the responsibility of the board member. AOSA occasionally provides additional support based on available budgeted funds.

Fall meeting (8 a.m. to 5 p.m. Wednesday of AOSA conference)

- Airfare – full reimbursement
- Conference registration – provided by AOSA

Housing, ground transportation, additional food and beverage, and other incidentals are the responsibility of the board member.