



## ***Research To Practice***

### **Job Description**

The American Orff-Schulwerk Association is a professional organization of educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

#### **The AOSA Mission is:**

- To demonstrate the value of Orff Schulwerk and promote its widespread use
- To support the professional development of our members
- To inspire and advocate for the creative potential of all learners

#### **Our Core Values are:**

As music and movement educators dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman, we believe that:

- Every learner deserves the opportunity to actively create, improvise, sing, play, move, speak, and listen.
- Every learner should experience music and dance from cultures represented in both our diverse American society and the larger global community.
- Every learner deserves a passionate, committed music educator who values the importance of active music making.
- Every Orff Schulwerk educator deserves high-quality opportunities to improve their pedagogy and musicianship through active, collaborative professional development.
- Every Orff Schulwerk educator should cultivate the creative potential in all learners.
- Every AOSA member deserves opportunities to engage in open and constructive dialogue regarding the future and well-being of their chapter and the national organization.

#### **AOSA Diversity Statement:**

AOSA is committed to supporting a diverse and inclusive membership, promoting an understanding of issues of diversity and inclusion, and providing teaching and learning resources that respect, affirm, and protect the dignity and worth of all.

**The Research Interest Group (RTP)** is a standing Subcommittee of the National Board of Trustees (NBT) of the American Orff-Schulwerk Association. RTP is connected to the NBT through the Professional Development/Research (PDR) Committee, a standing committee of the NBT. The Chair of PDR is the official liaison between RTP and the NBT. All activities of this subcommittee will be coordinated through the AOSA PDR Committee Chair.

Our mission is to recommend, encourage, manage, and promote programs and activities of AOSA associated with research about Orff Schulwerk and the broader field of music education.

The tasks of this committee are:

- To manage current research activities of AOSA and develop additional programs and activities when possible to encourage research in the Orff Schulwerk approach
- To review and recommend research grant applications for approval
- To assist in the identification of publications of research relevant to the Orff Schulwerk approach (webliography and website)
- To develop a digital international research journal focused on Orff Schulwerk research studies
- To develop research-oriented outreach projects, e.g. Dissertation of the Year Award, Graduate Student Essay Contest, etc.
- To expand research related opportunities at conference
- To assist in the coordination of conference related activities and events, meeting specific deadlines and procedure as outlined by conference documents
- Advise the PDR Committee as requested on other matters relevant to AOSA's research efforts
- To attend in person or electronically any RTP meetings as scheduled

## RTP Timeline

- July 1 Call for Digital Research Posters is posted on AOSA website/SM, listservs (Mountainlake, area MEAs), CLE, etc. (Submission deadline: Aug 15)
- July 1 Check Website for needed updates
- August RTP chair receives information from the National Conference Director (NCD) regarding date, time, and location of subcommittee meeting at conference
- August 15 RTP Chair submits a report to the National Board of Trustees (NBT) via the Liaison (Professional Development/Research Committee Chairperson).
- August 15 Digital Research Poster submissions due to RTP. Digital Research Poster Event applications and evaluation forms distributed to members of RTP by the RTP Chair omitting the cover letter and title pages to insure anonymous review.
- August 25 RTP members submit evaluations of research poster proposals to RTP Chair.
- August 31 RTP Chair contacts applicants who have submitted research poster proposals informing them of the committee's decision regarding acceptance or rejection
- August 31 RTP Chair notifies PDR Committee Chair and NCD of the committee's decision concerning accepted research poster proposals to be included in the Research Digital Poster Event.
- September RTP chair confirms November meeting time and location with the NBT Liaison and NCD
- If any research-based session proposals are received by the next conference year's National Conference Chairs, these proposals will be sent to RTP committee members for review and recommendation. The NCCs will select at least one proposal for inclusion in the conference with RTP recommendation. Additional recommended research-based sessions may be added based on schedule availability. (see proposal policy)
- Sept 15 Confirm Digital Research Poster Event attendees conference attendance and title of research; ask attendees for mailing address for thank you note purposes
- RTP Chair contacts the NCD/PDR Liaison to provide them with the presenter names for the Digital Research Poster Event (electronic form to be completed)
- October RTP Chair develops November meeting Agenda and distributes it to committee members for preview
- November RTP meets during annual AOSA National Conference

Updated 3.26.2021 J.Southard

Mail thank you cards to Digital Research Poster Event attendees

- January      Review website for needed updates
- RTP members receive research grant applications to review and evaluate
- February    RTP Chair submits a report to the NBT Liaison including the names of AOSA members recommended for appointment to the committee. Due Feb 15
- RTP members review and evaluate research grant applications and make recommendations for acceptance and funding to the NBT Liaison
- May          RTP Chair develops an agenda and shares with committee members for a digital meeting to discuss publications to be considered for inclusion in the AOSA webliography as well as other projects or ideas generated from the previous meetings
- April        Update Job Description and submit to NBT Liaison
- June         Revise “Call for Digital Research Poster Event” document to be distributed on July 1. Send to PDR chair for approval.

### Digital Research Poster Event Timeline

<b>“Call for Digital Research Poster Event” goes out</b>	<b>July 1</b>
Submission deadline	August 15
Notification of acceptance	August 31
Confirmation of conference attendance/title of Research Poster	September 15
Notify <b>NCD/PDR</b> Liaison of attendee names/title of Research Poster	September 15
Present Research Poster at AOSA Conference in November	Conference

### Outgoing Committee Chair Checklist

Provide the following to the subsequent committee chair by June 30:

<b>Updated subcommittee JD</b>
<b>All passwords for subcommittee google accounts (if applicable)</b>
<b>All reports, summaries, and agendas for the past year</b>
<b>All pertinent files</b>
<b>Finalize all google docs and transfer to the new chair in appropriate format</b>
<b>Finalize all unfinished email business</b>
<b>Forward any pertinent emails</b>
<b>Organize all committee files</b>
<b>Communicate status of committee work and assist in prioritizing next steps</b>
<b>Assist the incoming chair as needed</b>